

**TOWN OF BELMONT  
PERMANENT AUDIT COMMITTEE**

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BELMONT, MA

Minutes: Wednesday, November 20, 2019 BMLD Conference Room #1, 9:00 AM  
Present: Members Robert Forrester, Robert Keefe, Frank Caruso, Glenn Logan, ex-officio member Town Accountant Chitra Subramanian, and ex-officio member of the Select Board Roy Epstein  
Also Present: Heather Isaacs and Adam Borbone from Goulet, Salvidio & Associates, P.C. Chris Roy and Maria Makar-Limanov from Belmont Municipal Light Department  
Absent: Ex-Officio member Town Treasurer Floyd Carman

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Chairman Robert Keefe called the meeting to order at 9:00 AM.

Heather Isaac and Adam Borbone reviewed the Audit Plan for the calendar year ended 2019. Permanent Audit Committee Members asked various questions which were responded to by Ms. Isaacs, Adam Borbone and members of the BMLD.

Follow up:

- Chitra Subramanian to ensure that Heather Isaacs from Goulet, Salvidio & Associates, P.C. has the GASB75 OPEB information and Belmont Retirement Board Audit Report.
- Scheduled audit status call during the week of 1/27/2020 @ 9:00AM between Town, BMLD, Goulet, Salvidio & Associates, P.C. and Robert Keefe, Chair of the Permanent Audit Committee.
- Scheduled 2019 BMLD Final Audit Meeting to be held in April at the BMLD building, the date to be determined after consultation with the Committee.\*\*

The meeting was adjourned at 10:30 AM

Respectfully submitted,

Chitra V. Subramanian,  
on behalf of Floyd S Carman

**\*\* The BMLD FINAL AUDIT MEETING has been rescheduled for  
April 27, 2020 at the Light department buildings.**