

McLean Land Management Committee
Meadow Reclamation RFP Subcommittee
April 27, 2006

The meeting was called to order at 8:45 am.

Present were sub-committee members: Andy Healy, Wes Ward, Ellen O'Brien Cushman. Member Carla Moynihan was absent.

The purpose of the meeting was to interview Jeff Collins, consultant from Mass. Audubon Extension Service, preferred responder to the RFP to understand whether he would be available and interested in supervising any meadow reclamation work the LMC would undertake. He indicated that he would be readily available and interested in performing this oversight function this year and for the upcoming years and that he would provide Ellen in writing a letter of interest and hourly rate for those activities.

The members of the subcommittee were certain to emphasize to Mr. Collins that should we let the contract to him, we would expect he would do the work personally, not just pass it off to a different Audubon staff member. He said he understood and agreed.

Based upon the discussion, agreement and vote of the full LMC at the meeting of April 18th, we informed Mr. Collins that we would be officially hiring him to perform the activities in the contract. Official written notification would be forthcoming but that he should feel free to begin his field work. Ellen will notify the three bidders of the results.

Respectfully submitted,

Ellen O'Brien Cushman
Chairman, McLean Land Management Committee