

Information Technology Advisory Committee (ITAC) 21st Century Government  
Subcommittee  
Town of Belmont  
27 March 2018  
Board of Selectmen Room

APPROVED MINUTES

[Minutes are sent to the Town Clerk, belmont-ma.gov!townclerk when approved]

Voting Members Present

- Paul Roberts <gmail.com!paulroberts> (vice-chair) (VM)
- Jim Berets <verizon.net!jberets> (VM)
- Dave Goldberg <verizon.net!david.goldberg6> (secretary) (VM)

Key:

VM = Voting ITAC Member  
NVM = Non-Voting Member  
FBL = Friend of Belmont Library  
TS = Town Staff

Meeting called to order at 6:35

Minutes of the 1 February 2018 meeting of the subcommittee approved as is.

Discussion of research into other towns. No new surveys. Some review of other town web sites. There appears to be a small number of hosting vendors in use by many of the towns. Web review alone is not providing much information about the processes we are interested in understanding. Town clerks have generally not been responsive. We have had better luck with IT directors. We will try to get a list of representative IT directors and contact en masse. We will also look outside Massachusetts via smart city forums.

Discussion of the 12 March discussion with the Board of Selectmen. The board was more engaged than we expected. There was a positive vibe regarding the idea of remote access in particular. Jim Berets made a motion that "the subcommittee recommend to ITAC that we bring forward a proposal to the Board of Selectmen to enable remote participation in town committee meetings by committee members". The motion passed unanimously.

Discussion of planning the committee and public surveys. Dave Goldberg will ask the Town Clerk for help in disseminating the committee surveys to chairs and co-chairs. Paul Roberts will find out if we can offer incentives for filling out the public survey. Jim Berets will convert the current Google docs of the surveys to a Google forms so they will be easier to fill out. Paul Roberts will follow up with Phil Lawrence who ran a similar survey for the Community Path committee.

Next meeting scheduled for Monday 23 April 2018 at 630PM

Meeting adjourned at 7:30

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