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DATE: March 16, 2023  
TIME: 9:04 AM

Information Technology Advisory Committee (ITAC)  
Town of Belmont  
16 February 2023  
Conference Room Virtual Via Zoom

**APPROVED MINUTES**

[Minutes are sent to the Town Clerk, [belmont-ma.gov!townclerk](mailto:belmont-ma.gov!townclerk) when approved]

**Voting Members Present**

- Jim Berets <[verizon.net!jberets](mailto:verizon.net!jberets)> (VM)
- Dan Ellard <[gmail.com!ellard](mailto:gmail.com!ellard)> (VM)
- Dave Goldberg <[verizon.net!david.goldberg6](mailto:verizon.net!david.goldberg6)> (secretary) (VM)
- Jonathan Green <[gmail.com!green.jbg](mailto:gmail.com!green.jbg)> (VM)
- Paul Roberts <[gmail.com!paulroberts](mailto:gmail.com!paulroberts)> (chair) (VM)
- Kristin Nelson-Patel <[gmail.com!kristin.nelson.patel](mailto:gmail.com!kristin.nelson.patel)> (VM)
- Charles Smart <[verizon.net!cnsmart](mailto:verizon.net!cnsmart)> (founding chair) (VM)

**Voting Members Not Present:**

- Jonathan Birge <[mit.edu!birge](mailto:mit.edu!birge)> (VM)
- Phil Lawrence <[live.com!plaw](mailto:live.com!plaw)> (VM)

**Key:**

VM = Voting ITAC Member  
NVM = Non-Voting Member  
FBL = Friend of Belmont Library  
TS = Town Staff

Meeting called to order at 7:35PM

Jonathan Green moved to accept the minutes of the 19 January 2023 ITAC meeting

Jim Berets: Yes  
Dan Ellard: Yes  
Dave Goldberg: Abstain  
Jonathan Green: Yes  
Kristin Nelson-Patel: Yes  
Paul Roberts: Yes  
Charles Smart: Yes

Minutes are approved. David Goldberg will submit them to Town Clerk for posting.

Welcome Kristin Nelson-Patel to ITAC as a voting member.

Paul Roberts reported on an event at an assembly at Belmont High School a few weeks ago in which someone AirDropped (an Apple broadcast communication method) an image with a racist message during a talk by a person of color, raising widespread concern in the broader community. The school administration has not yet identified who did it. Paul Roberts wrote an email to Steve Mazzola and others in the administration with some guidance on how they might try to figure it out. Given the technical expertise required, Paul recommended a company, Magnet Forensics, that might be willing to help pro bono. Magnet Forensics met with Steve Mazzola earlier today. While this particular case is not likely a criminal matter, it does raise the question of what level of expertise the Belmont Police Department has, or has access to, for dealing with cyber crime. Charles Smart will get some more detail from Paul and reach out to Detective Jim Siracusa of the Belmont Police Department. Perhaps Jim will join us at a future meeting.

Paul Roberts reported that his coordination with the Select Board to get ITAC on a Select Board meeting agenda to discuss the Incident Response plan. Due to scheduling difficulties with various key people we were unable to do it in February. We are currently penciled in for March 6, but may be put off to March 20.

David Goldberg moved that we move to executive session to discuss town cybersecurity related matters

Jim Berets: yes  
Dan Ellard: yes  
Dave Goldberg: yes  
Jonathan Green: yes  
Kristin Nelson-Patel: yes  
Paul Roberts: yes  
Charles Smart: yes

ITAC entered executive session at 8:30 PM

ITAC exited executive session at 9:40

Next meeting scheduled for 15 March 2023

Charles Smart moved to adjourn

Jim Berets: yes  
Dan Ellard: yes  
Dave Goldberg: yes  
Jonathan Green: yes  
Kristin Nelson-Patel: yes  
Paul Roberts: yes  
Charles Smart: yes

Meeting adjourned at 9:45