

Information Technology Advisory Committee (ITAC)  
Town of Belmont  
1 May 2018  
Art Gallery, Homer Municipal Building

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BELMONT, MA

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APPROVED MINUTES

[Minutes are sent to the Town Clerk, belmont-ma.gov!townclerk when approved]

Voting Members Present

- Paul Roberts <gmail.com!paulroberts> (chair) (VM)
- Phil Lawrence <live.com!plaw> (vice-chair) (VM)
- Dave Goldberg <verizon.net!david.goldberg6> (secretary) (VM)
- Jonathan Green <gmail.com!green.jbg> (VM)
- Glenn Wong <gmail.com!glennpwong> (VM)
- Charles Smart <verizon.net!cnsmart> (founding chair) (VM)
- Dan Ellard <gmail.com!ellard> (VM)

Key:

VM = Voting ITAC Member  
NVM = Non-Voting Member  
FBL = Friend of Belmont Library  
TS = Town Staff

Meeting called to order at 8:00PM

Paul Roberts noted that when he submitted the meeting agenda on Friday April 27, there was a typo in the date. On Monday April 30, Paul corrected it. Town Clerk said the correction is too late and we should reschedule the meeting as the posting is out of compliance with the Open Meeting Law. Since rescheduling is impractical, and the bulk of the agenda is mostly informational, we will put off items that require a vote.

Paul Roberts reported that Patrice Garvin, the new Town Administrator, asked ITAC for help with putting together a request for proposals for a new phone system. Jonathan Green, Charles Smart and Glenn Wong agreed to participate.

Paul Roberts reported that the 21st Century Government subcommittee has created a survey for Town committee chairs and other officers as a Google form. Paul described the content of the survey. Paul will circulate the form to the rest of the committee. David Goldberg will work with Town Clerk to disseminate it. Paul noted that we also have a survey for the public which still needs to be converted to a Google form. Paul described the content of that survey. Phil Lawrence described a survey done for the Community Path committee and how that was disseminated. We will take a similar approach. Glenn Wong asked about the timeframe. We plan to collect surveys through the spring, analyze results over the summer and prepare a report to the Board of Selectmen in the fall.

Glenn Wong reported on the subcommittee for Technology, Cyber Security and Public Health. Glenn noted that the subcommittee will host another cyber security talk, meeting their commitment for three, in late September or October. Question for the committee: last August the subcommittee was represented at the "Meet Belmont" event. This summer the full ITAC will be represented. Can ITAC get a small budget for things like printed materials? Perhaps for inviting paid speakers? If not, is there a Town Department we can work through? Glenn reported on some topics the subcommittee discussed for the third talk:

Travel security  
Augmented reality  
Security of health data

Artificial Intelligence  
Cyber bullying  
Fake news, SWATing, Doxing  
Cyber monitoring and privacy at work

Since some of the topics may not lend themselves to a full talk, the subcommittee has also considered other formats with multiple speakers.

Some ideas about venues were discussed including the Library and the Belmont Media Center.

Glenn noted that Officer Jim Siracusa is now a full member of the subcommittee and would like to be invited to future ITAC meetings.

Paul Roberts asked about new topics for ITAC to consider. Paul suggested that we might look into funding the state has to develop things like resilience, energy efficiency, smart metering and so on. Involvement with the new high school. Smart City initiatives.

Next ITAC meeting scheduled for Thursday June 28 at 6PM.

Meeting adjourned at 9:20PM