

**Belmont Housing Trust
October 1, 2020
Subcommittee Meeting: Emergency Rental Assistance Program
Meeting Minutes**

Attendees: Judy Singler, Rachel Heller, Gloria Leipzig, Betsy Lipson
Guest: Jennifer Van Campen, Metro West Collaborative Development

Update on program:

- 68 Lottery applicants
- 6 unresponsive to inquiries
- 47 eligible
- 7 ineligible
- 6 in process/may be eligible
- 2 withdrawn
- 32 agreements ready to begin Oct 1
- 17 people on a waitlist

MWCD is cross-checking that the party on record on the assessor's database is the same as the party on record on the applicant's landlord agreement. MWCD is also obtaining landlord W9s.

Supplementary CPA Funding: \$100K

- Trust will request that Town Counsel revise and update the contract. It has been approved already, should be quick to update it.

Progress Reports

Remind MWCD to submit reports weekly.

Outcomes

Trust could send a survey to the people who benefited from it, asking their experience with the program.

Drive up event

Housing Authority is flexible on the available days. Request dates from MWCD.

Next steps

- Request that MWCD encourage people in need of financial support to reach out to RAFT.
- Betsy will talk with Glen Castro about the invoice and payment process
- Gloria will talk to George Hall/Patrice about the contract agreement