

2017 OCT 17 PM 2:25

MINUTES

BELMONT HOUSING AUTHORITY

Regular Meeting

Town Hall, Room 1

June 20, 2011

1. Attendance: The attendance was taken at 6:00 P.M. Commissioners Leo Saidnawey, Don Becker, Charles Laverty, Donna Brescia and Sallye Bleiberg were present. Also present were the Executive Director, Donna Hamilton, and residents of Waverley Oaks Apartments.
2. Meeting with Belmont Housing Authority Residents: The Director reiterated that because of the changes in the Open Meeting Law any meeting notices have to include the agenda so that any interested parties have the right to attend the meeting in order to give the public the benefit of hearing any open discussions. The authority had also previously posted, in all developments, a notice that requires Belmont Housing Authority residents to submit agenda items by the 10th of each month.
3. Reading and Approval of the Minutes of the Meetings:
 - May 25, 2011 Regular Meeting: A motion was made by Donna Brescia, seconded by Don Becker, to approve the minutes of the May 25, 2011 Regular Meeting. The vote was unanimous (5).
 - May 25, 2011 Annual Meeting: A motion was made by Donna Brescia, seconded by Don Becker, to approve the minutes of the May 25, 2011 Annual Meeting. The vote was unanimous (5).
4. Bills and Communications:
 - Revolving Fund: Checks #580 through #626: A motion was made by Donna Brescia, seconded by Leo Saidnawey, to approve the checks on the Revolving Fund Warrant. The vote was unanimous (5).
 - 4001:
 - MRVP – AHVP: Checks #29 and #30: A motion was made by Donna Brescia, seconded by Leo Saidnawey, to approve the checks on the MRVP – AHVP Warrant. The vote was unanimous (5).
 - 689-1:
 - Section 8: EFT 6/1/2011: A motion was made by Donna Brescia, seconded by Leo Saidnawey, to approve the Section 8 EFT. The vote was unanimous (5).

5. Executive Director's Report: The board briefly discussed the remaining work on the steps at Sherman Gardens that needs to be completed by the Contractor. This included some recommendations that were specified by the Architect about improvements to the sidewalks and lawns. The board also discussed the underground cables at Belmont Village and the roofs at Waverley Oaks Apartments that will be included in the state formula funding allocation.

It was further agreed that the Director will send the board the link to the new BHA website for review and comment. In the future the board will be able to access information for monthly board meetings either by email or on the website.

6. Agenda Items for Board Vote: There were no items for the board to vote on this month.

7. Unfinished Business:

Waverley Oaks Trapelo Road Sidewalks: Commissioner Donna Brescia will contact the Selectmen concerning this matter.

1. Vacancy and Turnover Procedures: Although there was no discussion concerning the vacancy and turnover procedures during Open Session, the board agreed that this would instead be discussed in Executive Session since it is specifically related to certain aspects of Collective Bargaining and the subsequent Union negotiations.

8. New Business:

1. Farmers Market: Because snap cards can be used at the Belmont Farmers Market, the authority was asked to distribute this information concerning all Belmont Housing Authority residents. The Director will send a copy of the information to each of the residents in all of the Belmont Housing Authority developments.
2. Policy Issues: The board requested that the Director include in the monthly board report any resident policy issues that cannot be resolved by the office so that the board will be aware of these concerns.

9. Next Meeting: The board agreed that the next board meeting would be held at 6:00 P.M. in Town Hall on Monday, July 25th.

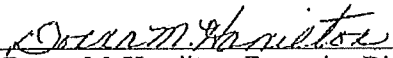
10. Adjournment: A motion was made by Don Becker, seconded by Leo Saidnawey, to adjourn the meeting at 6:40 P.M. The vote was unanimous (5). Upon a roll-call vote, the board voted to convene in executive session to discuss maintenance union negotiations and the evaluation for the Executive Director and that the Open Session would not reconvene at the close of the Executive Session. The vote was unanimous (5).

Regular Meeting

-3-

June 25, 2011

11. Executive Session:


Donna M. Hamilton, Executive Director

A true copy