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MINUTES

BELMONT HOUSING AUTHORITY

Regular Meeting

Sherman Gardens Apartments

June 21, 2010

1. Attendance: The attendance was taken at 6:00 P.M. Commissioners Don Becker, Sallye Bleiberg, Ann Verrilli and Donna Brescia were present. Also present were the Executive Director, Donna Hamilton; Anne Allen from the League of Women Voters; and residents of Sherman Gardens Apartments. Commissioner Leo Saidnawey was absent.
2. Meeting with Residents of Sherman Gardens Apartments: The repair/replacement of the outside steps was briefly discussed and some of the residents asked if the doors could be locked until the project begins. There was also an introduction to newly elected board member, Donna Brescia.
3. Reading and Approval of the Minutes of the Meetings:

-May 24, 2010 Annual and Regular Meeting: A motion was made by Don Becker, seconded by Donna Brescia, to approve the minutes of these meetings. The vote was unanimous (4). A motion was also made by Don Becker, seconded by Donna Brescia, to amend the minutes of the April meeting to reflect that the Director will confirm that the Authority does meet the threshold for the eligibility requirements for applying for Section additional non-elderly Section 8 Vouchers and that the Director and Commissioner Ann Verrilli will further discuss this matter prior to presenting it at the next meeting. The vote was unanimous (4).
4. Bills and Communications:

Revolving Fund: Checks #14604 through #14637: A motion was made by Don Becker, seconded by Donna Brescia, to approve the checks on the Revolving Fund Warrant. The vote was unanimous (4).

4001:

MRVP – AHVP: Checks #5 through #6: A motion was made by Don Becker, seconded by Donna Brescia, to approve the checks on the MRVP – AHVP Warrant. The vote was unanimous (4).

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Section 8: EFT 6/1/2010: A motion was made by Don Becker, seconded by Donna Brescia, to approve the Section 8 EFTs. The vote was unanimous (4).

5. Executive Director's Report:

1. Belmont Housing Authority Property Inspections: The Director will contact dhed concerning any requirements and/or guidelines for inspections including any certification(s) that might be necessary for annual inspections. Any changes in state code can be verified by either Glenn Clancy or George Mahnke.
2. Open Meeting Law: After attending a dhed meeting concerning changes in the Open Meeting Law, the Director will provide the board with a written report and some further insight prior to the July board meeting. This item will be put on the agenda for further discussion at the July board meeting. The Director will also notify the Town at least two weeks before the board meeting in order to have it posted on the Town website and the Belmont Citizen Herald.
3. Waverley Oaks Property Line: In response to the question of the property line at at Waverley Oaks Apartments, Jeffrey Wheeler is sending a copy of the plans for the development to the Authority.

6. Agenda Items for Board Vote:

1. Rent Write-Offs: A motion was made by Don Becker, seconded by Donna Brescia, to approve the rent write-off as presented. The vote was unanimous (4).

7. Report of Committees:

1. Belmont Housing Trust: Commissioner Ann Verrilli told the board that the BHT is continuing to work on getting the Community Preservation Act on the November ballot for Town Meeting and that the Ayer Housing Authority used similar funds to install an elevator in their development.

8. Unfinished Business:

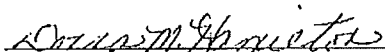
1. Article for Belmont Citizen Herald: The newspaper article for the Belmont Citizen Herald will be drafted for publication sometime in the Fall.

9. New Business:

10. Next Meeting: It was agreed that the next regular meeting of the Authority will be held at 6:00 p.m. on July 26, 2010 at Waverley Oaks Apartments.

11. Adjournment:

A motion was made by Don Becker, seconded by Ann Verrilli, to adjourn the meeting at 7:25 P.M. The vote was unanimous (4).


Donna M. Hamilton, Executive Director

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