

2017 OCT 17 PM 2: 24

MINUTES

BELMONT HOUSING AUTHORITY

Regular Meeting

Town Hall, Room 4

April 25, 2011

1. Attendance: The attendance was taken at 6:00 P.M. Commissioners Leo Saidnawey, Sallye Bleiberg, Don Becker, Charles Laverty and Donna Brescia were present. Also present were the Executive Director, Donna Hamilton and Anne Allen from the League of Women Voters.
2. Meeting with Belmont Housing Authority Residents: There were no residents present at the meeting.
3. Reading and Approval of the Minutes of the Meetings:

-March 28, 2011 Regular Meeting: A motion was made by Leo Saidnawey, seconded by Don Becker, to approve the minutes of the March 28, 2011 meeting. The vote was unanimous (5).
4. Bills and Communications:

Revolving Fund: Checks #487 through #521: A motion was made by Leo Saidnawey, seconded by Donna Brescia, to approve the checks on the Revolving Fund Warrant. The vote was unanimous (5).

4001:

MRVP – AHVP: Checks #25 and #26: A motion was made by Leo Saidnawey, seconded by Donna Brescia, to approve the checks on the MRVP – AHVP Warrant. The vote was unanimous (5).

689-1:

Section 8: EFT 4/1/2010: A motion was made by Leo Saidnawey, seconded by Don Becker, to approve the Section 8 EFT. The vote was unanimous (5).
5. Executive Director's Report:

1. Oakley Neighborhood Development: In response to a request from the Consultant for the Oakley Neighborhood Development to use the Waverley Oaks Community Room for the purpose of holding an Information Session on June 1st, the Director will follow-up with the Consultant concerning additional insurance. Because the Belmont Housing Authority has an insurance requirement for outside agencies using BHA property, the Authority will request that it be added to the existing policy for the Developer. The Authority will also post a notice that there will be a meeting in the Community Room and advise the residents that although they are welcome to attend the meeting, the room has specifically been reserved for the intended Information Session.

5. Executive Director's Report (continued):

1. Oakley Neighborhood Development (continued): If there are any future meetings, it was suggested that Jonathan Jacoby might be able to assist with an alternative meeting location.

The Waverley Woods Development had also inquired about the use of the Community Room for it's residents however, this will be discussed at a future meeting pending receipt of a formal request.

6. Appointment to Committees:

1. Belmont Housing Trust: Commissioner Charles Lavery confirmed that he will be serving as the Belmont Housing Authority liaison to the Belmont Housing Trust.

7. Unfinished Business:

1. Waverley Oaks Trapelo Road Sidewalks: Chairman, Sallye Bleiberg, indicated that she had not yet received a response from the Chairman of the Board of Selectmen concerning the recent Belmont Housing Authority correspondence about the Waverley Oaks Trapelo Road sidewalks but that she would contact Ralph Jones prior to the next meeting if there has still been no response by that time.
2. Oakley Neighborhood Housing Application: There was no further discussion concerning the Oakley Neighborhood Housing Application.
3. Vacancy and Turnover Procedures: Although there was no further discussion concerning the vacancy and turnover procedures, the board requested to keep this item on the agenda for the next meeting. As part of the monthly reports, the Director will also provide the board with information concerning the workload for the maintenance staff. This will include the number of work orders, sick and vacation time. The Director will also try to obtain information concerning the number of work orders for the previous year as well.

8. New Business:

1. New Signature Cards for Watertown Savings Accounts: In order to confirm signature authorization for all board members, the board was required to sign forms for each of the Belmont Housing Authority accounts at Watertown Savings Bank.
2. Location of Board Meetings: The board discussed the location of the board meetings in relation to the intent of the Open Meeting Law particularly with regard to the issue of accessibility for both residents and non-residents who might want to attend the board meetings. Prior to the next board meeting, a notice will be sent to all of the residents to encourage them to attend board meetings in the Town Hall. The notice will also advise the residents that there are legal restrictions that prohibit the Authority from meeting at each of the developments.

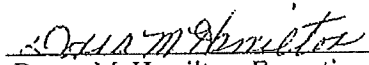
8. New Business (continued):

2. Location of Board Meetings (continued): The board will also discuss at a future meeting the possibility of holding a cook-out at each of the developments.
3. Email from Will Brownsberger: **The Director will contact Will Brownsberger's office concerning the availability of any funds to replace appliances in Belmont Housing Authority developments.**

9. Next Meeting: Due to the fact that there is a Monday holiday, Memorial Day, on the fourth Monday of the Month, the board agreed that the next board meeting would be held at 6:00 P.M. in Town Hall on Wednesday, May 25th. The Annual Meeting will also be held on that date as well.

10. Adjournment: A motion was made by Don Becker, seconded by Leo Saidnawey, to adjourn the meeting at 6:30 P.M. The vote was unanimous (5). Upon a roll-call vote, the Board voted to convene in executive session to discuss maintenance union negotiations and that the meeting would not reconvene in open session. The vote was unanimous (5).

11. Executive Session:


Donna M. Hamilton, Executive Director

A true copy