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MINUTES

BELMONT HOUSING AUTHORITY

Regular Meeting

Town Hall, Room 4

May 29, 2013

1. Attendance: The attendance was taken at 6:10 P.M. Commissioners Don Becker, Charles Lavery, Gloria Leipzig, Leo Saidnawey and Donna Brescia were present. Also present were the Executive Director, Donna Hamilton and Anne Allen from the League of Women Voters.
2. Open Forum: There was no discussion under Open Forum this month.
3. Reading and Approval of the Minutes of the Meetings:

-March 25, 2013 Regular Meeting: A motion was made by Donna Brescia, seconded by Charles Lavery to approve the Minutes of the April 22, 2013 Regular Meeting. The vote was unanimous (5).
4. Bills and Communications:

Revolving Fund: Checks #1826 through #1874: A motion was made by Leo Saidnawey, seconded by Donna Brescia, to approve the checks on the Revolving Fund Warrant. The vote was unanimous (5).

4001:

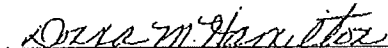
MRVP – AHVP: Check #76 and Check #77: A motion was made by Leo Saidnawey, seconded by Donna Brescia, to approve the checks on the MRVP–AHVP Warrant. The vote was unanimous (5).

689-1:

Section 8: EFT 5/1/2013: A motion was made by Leo Saidnawey, seconded by Donna Brescia, to approve the Section 8 EFT. The vote was unanimous (5).
5. Executive Director's Report:

1. Capital Improvement Projects: The board briefly reviewed the proposed list of CIP projects in connection with the submission of the next 5 year Capital Improvement Plan that will need to be submitted to dhcd. The projects that were discussed included the interior floor tiles and the remaining outside steps at Sherman Gardens; and the steps and sidewalks at Belmont Village.

6. Agenda Items for Board Vote: There were no agenda items for the board to vote on this month.
7. Report of Committees:
 1. Belmont Housing Trust: The board briefly discussed that the BHT is reviewing the soft second mortgage program for low and moderate income families.
 2. CPC: Commissioner Donna Brescia told the board that she had received a letter from the Town Administrator about having a representative of the authority on the Committee. Commissioner Gloria Leipzig indicated that she would be willing to serve.
8. Unfinished Business:
 1. Solar Installations for Belmont Housing Authority Developments: There was no new information for discussion this month.
9. New Business:
 1. Rent Write-Offs: A motion was made by Leo Saidnaway, seconded by Donna Brescia, to write off the rents that the authority could not continue to pursue any further for collection. The vote was unanimous (5).
10. Next Meeting: The board agreed that the next board meeting would be held in the Town Hall at 6:00 p.m. on Monday, June 24, 2013.
11. Adjournment: A motion was made by Leo Saidnaway, seconded by Gloria Leipzig, to adjourn the meeting at 6:50 p.m. The vote was unanimous (5). Upon a roll-call vote, the board voted to convene in executive session to discuss union negotiations and not to reconvene in open session at the close of the executive session. The vote was unanimous (5).
12. Executive Session:


Donna M. Hamilton, Executive Director

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