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MINUTES

BELMONT HOUSING AUTHORITY

Regular Meeting

Town Hall, Room 4

December 17, 2012

1. Attendance: The attendance was taken at 6:00 P.M. Commissioners Don Becker, Sallye Bleiberg, Leo Saidnawey, Donna Brescia and Charles Lavery were present. Also present was the Executive Director, Donna Hamilton.
2. Open Forum: There was no discussion under Open Forum this month.
3. Reading and Approval of the Minutes of the Meetings:

-November 26, 2012 Regular Meeting: A motion was made by Leo Saidnawey, seconded by Chuck Lavery, to approve the Minutes of the November 26, 2012 meeting. The vote was unanimous (3).
4. Bills and Communications:

Revolving Fund: Checks #1571 through #1610: A motion was made by Leo Saidnawey, seconded by Charles Lavery, to approve the checks on the Revolving Fund Warrant. The vote was unanimous (3).

4001:

MRVP – AHVP: Check #65 and Check #66: A motion was made by Leo Saidnawey, seconded by Charles Lavery, to approve the checks on the MRVP–AHVP Warrant. The vote was unanimous (3).

689-1:

Section 8: EFT 12/1/2012: A motion was made by Leo Saidnawey, seconded by Charles Lavery, to approve the Section 8 EFT. The vote was unanimous (3).
5. Executive Director's Report:
6. Agenda Items for Board Vote:
 1. Vote to Approve CFA for Steps at Sherman Gardens Apartments: A motion was made by Leo Saidnawey, seconded by Charles Lavery, to approve the Contract for Financial Assistance for the steps at Sherman Gardens Apartments. The vote was unanimous (3).

7. Report of Committees:

1. Belmont Housing Trust: Commissioner Charles Lavery briefly discussed the meeting with the Human Rights Commission that was held on December 6th. The authority had been invited to meet with the commission to provide an overview of the housing authority and the application process for admission into public housing developments.
2. Solar Installations for Belmont Housing Authority Developments: The board again discussed that Commissioner Don Becker would continue to follow-up on the solar installations including the RFP process for the Town. The board also discussed the possibility of contacting MassNAHRO with regard to other housing authorities that might potentially be considering solar panels in other state-aided developments.

8. Unfinished Business: There was no unfinished business to discuss at the monthly meeting.

9. New Business: There was no new business to discuss at the monthly meeting.

10. Next Meeting: The board agreed that the next board meeting would be held in the Town Hall at 6:00 p.m. on Monday, January 28, 2013.

11. Adjournment: A motion was made by Leo Saidnawey, seconded by Sallye Bleiberg, to adjourn the meeting at 6:40 p.m. The vote was unanimous (5).


Donna M. Hamilton, Executive Director

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