

## Belmont Historic District Commission MEETING MINUTES

Tuesday, January 8, 2019  
Belmont Town Hall, Conference Room 2

**RECEIVED  
TOWN CLERK  
BELMONT, MA**

DATE: January 28, 2022  
TIME: 11:33 AM

### Commission Members Present:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Lisa Harrington, Co-Chair | <input checked="" type="checkbox"/> Sue Pew                  |
| <input checked="" type="checkbox"/> Michael Chesson           | <input type="checkbox"/> Michael Smith, Alternate            |
| <input type="checkbox"/> Lauren Meier, Co-Chair               | <input checked="" type="checkbox"/> Carl Solander, Alternate |
| <input type="checkbox"/> Terry McCarthy                       | <input checked="" type="checkbox"/> Nushin Yazdi, Alternate  |
| <input checked="" type="checkbox"/> Tracy Marquis             |  |
| <input checked="" type="checkbox"/> Kathy Fahey               |  |

**Staff Present:** Spencer Gober, Staff Planner, Office of Community Development

**Community Members Present:** Mike Flaming

### 1. 7 PM Meeting called to order

- Kathy Fahey chaired the meeting until the arrival of Lisa Harrington at 7:30.

### 2. Public Hearings: N/A

### 3. Public Meetings: N/A

### 4. New Business:

#### a. Conservation Commission Request for CPA Letters of Support

- Motion to approve Rock Meadow project letters was made by K. Fahey and seconded by T. Marquis and unanimously approved.
- Conservation commission Request for CPA funding towards Habitat preservation thorough control of non-native and invasive species at Rock Meadow.

### 5. Continuing Discussions

#### a. Veterans Memorial

- HDC has reviewed the application for the funding for the restoration and preservation of Vegetation at the Clay Pit Pond thorough the control of non-native and invasive plant species.
- Motion to support the application was made by K. Fahey and seconded by T. Marquis. 5 in favor 1 dissenting. (S. Pew stepped out during discussion and did not vote).
- On the letter to L. Meier, A. Firenze requested approval for completion of the wall.

- The Commission has no objections to the completion of the wall. We will discuss CPC draft letter and decide if we will support it in the next meeting.

**b. First Church CPA application**

- Property care Committee representative Mr. M. Flaming asked for letter of support to apply for CPA grant to fix the tower's clock which belongs to the Town of Belmont. A decent ladder is needed to support the workmen access to the tower to repair the clock.
- Motion to support the restoration of the clock was made by K. Fahey and seconded by T. Marquis and unanimously approved.

**c. Work Plan / HDC Projects Update**

i. Design Guidelines:

- Design Guidelines Update subcommittee kick-off meeting is 1.22.19 at 7pm. Subcommittee consists of T. Marquis, C. Solander, L. Meier and N. Yazdi.

ii. General Bylaws

- Meeting postponed to next month when Co-Chair L. Meier will be present to set goals for 2020.

iii. Historic Preservation Tools

- Demolition Delay language needs to be updated and purged.
- Local Historic district Language suggestions: should we separate what it IS and what it DOES? Clarify who the audience is, and whom the document is for? People who live in the district, or are interested in purchasing property in the district amongst others?
- Neighborhood conservation district: we currently do not have one.
- T. Marquis suggested that it would be helpful to state local, State and Federal oversight designation. S.Pew asked about the enforcement and explanation of the laws and regulations. Is the buyer responsible to do full Title search and due diligence?
- K. Fahey to continue working with S. Gober and L.Meier on drafting the document.
- L. Harrington arrived at 7:30 to Chair the meeting.

iv. Mapping and Website Development

- HDC flow chart /site map

- Strong start with newly added resource page. Committee members expressed appreciation for S. Gober's hard work in putting together the draft.

v. McLean Barn

- Moving forward with January 23 to review scope and approach.
- Discussion continued on progress made on new use and stabilization of the structure, and how to make it look less abandoned in order to discourage graffiti.

vi. Municipal Light Building

- No Update

vii. Pleasant Street Signs

- Women Club is in violation of sign bylaws. The Commission did not approve signage.
- Building inspector to send a letter requesting compliance. S. Gober to follow through.

viii. Police Station

- M. Smith letter to T. Galante was reviewed.
- Fiber Cement panel suggestion was discussed.

**d. Food Pantry Donation Site**

No update

**e. Lone Tree Hill LMC**

No update

**6. Updates from the Office of Community Development**

N/A

**7. Minutes**

**a. Template Review**

- New Minutes template format review.
- Include name and titles of all HDC members to be checked when they are present.

**b. Review and approval of minutes:**

- Minutes from 07/12/2018 were approved with no amendments.
- Minutes from 10/11/2018 were approved as amended.

**c. Assignment of Minutes**

- C .Solander will take minutes at the meeting on 02/12/2019.

**The next HDC meeting will be in Room 2, Town Hall at 7pm on Feb. 12.**

Respectfully submitted,  
Nushin A Yazdi