

Belmont Historic District Commission MEETING MINUTES

Tuesday, December 8, 2020
Meeting Held Remotely

Commission Members Present:

- ☒ Tracy Marquis, Co-Chair
- ☒ Lisa Harrington, Co-Chair
- ☒ Lauren Meier
- ☒ Terry McCarthy
- ☒ Sue Pew
- ☒ Carl Solander
- ☒ Michael Chesson
- ☒ Carol Moyles
- ☒ Michael Smith, Alternate
- ☒ Nushin Yazdi, Alternate

Community Members Present: Alexander Wong, Scout Troup 304, Harriet Wong

1. 7:00 PM Meeting Called to Order.

2. New Business

a. Informal Review - Clay Pit Pond Eagle Scout Kiosk Project

- Alexander Wong of Scout Troup 304 gave a presentation for two informational kiosks proposed for locations on Clay Pit Pond that included design intent and materials for construction and fundraising. T. Marquis asked if this proposed project has been seen by the Conservation Commission, at which A. Wong stated they are supportive and gave approval to continue working on the project and he will present to them again in January 2021. T. Marquis also inquired if a building permit/digsafe would be required. Discussion also included consideration of materials to be used, historic precedents for design, programming of sign postings, sign permitting and coordination with the Conservation Commission as to the work at Clay Pit that is already planned. It was recommended that A. Wong return to the HDC's next meeting by T. Marquis with an historic photo of the design the kiosks are based on and submit an application.

b. Upcoming Projects for HDC Review

- i. Belmont Women's Club – No Update

c. Demolition Delay Projects – N/A

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DATE: April 12, 2021
TIME: 5:24 PM

d. Administrative Matters

- i. Richardson Farm House Painting
 - M. Smith noted a building permit for painting was not required. L. Meier stated there is non-applicability if painted the same color, however they should submit non-applicability form for record of the paint colors. M. Smith will reach out to the homeowners.

4. Continuing Discussions

a. Work Plan

- i. Police Station: Mike Smith said the masonry work is running in to cold weather. The landscaping will probably be done in the spring.
- ii. Municipal Light Building: Lisa Harrington has completed and submitted the RFP for the proposed stabilization study to OCD for review.
- iii. Richardson Farm National Historical Register Nomination: No update. L. Meier has not heard back from Tim Orwig, the author of the draft nomination.
- iv. Realtor Education: T. McCarthy has reviewed the previous pamphlet for Design Guidelines for the Belmont Historic Districts. She noted there are some changes that should be made, such as putting the website address in the header, the application section needs some work, and suggested zoom meetings with HDC and residents. L. Meier suggested it should be for realtors only to share with each other and buyers.
- v. Town Hall Chimneys: T. Marquis noted the chimney repair work was to be done in 2020 and was it ever done – there had been no contact with the HDC. T. Marquis will contact Patrice Garvin.
- vi. Co-chair Replacement: T. Marquis will reach out to the BSA regarding her replacement
- vii. General Bylaws/Historic Districts: On hold.
- viii. CPC Historic Resources edits and additions: On hold.

5. Minutes

- a. October 15, 2020 minutes approved as amended unanimously. November 10, 2020 minutes approved as amended unanimously.

The date for the next HDC meeting will be January 12th and held via Zoom.

Respectfully submitted,
Lisa Harrington, Co-chair