

**Belmont Historic District Commission  
MEETING MINUTES**

Tuesday, June 9, 2020, 7:00PM  
Remote Access

**RECEIVED  
TOWN CLERK  
BELMONT, MA**

DATE: July 9, 2020  
TIME: 9:30 AM

**Commission Members Present:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Lisa Harrington, Co-Chair | <input checked="" type="checkbox"/> Sue Pew       |
| <input checked="" type="checkbox"/> Lauren Meier, Co-Chair    | <input checked="" type="checkbox"/> Carl Solander |
| <input checked="" type="checkbox"/> Michael Chesson           | <input checked="" type="checkbox"/> Michael Smith |
| <input type="checkbox"/> Kathy Fahey                          | <input checked="" type="checkbox"/> Nushin Yazdi  |
| <input checked="" type="checkbox"/> Tracy Marquis             |   |
| <input checked="" type="checkbox"/> Terry McCarthy            |   |

**Staff Member(s) Present**

- ☒ Jeffry Wheeler

**Community Members Present:** Craig Spinale, Belmont Light; Colin Robinson, Extenet; Chris Ripman, Owner 711 Pleasant St; Kate Rugman, Extenet

**1. 7:02 PM Meeting called to order.**

**2. New Public Hearings: N/A**

**3. Continuing Public Hearings**

- a. Case #19-13, 19 Moore Street, scope: replace existing light pole and install a small cell node
- C. Robinson and C. Spinale reviewed the details of the project, which has been previously presented. A full application was submitted and signed by both Extenet and Belmont Light.
  - The project is presented with no substantive changes to the previously presented version.
  - Sue Pew made a motion to approve the new light pole and cell node at 19 Moore St, Tracy Marquis seconded. The motion passed unanimously. Lisa Harrington was unable to vote due to technical difficulties.

**4. Public Meetings: 711 Pleasant Street; architectural changes and accessory buildings**

- C. Ripman introduced the project. A version of this project was previously approved by the HDC approximately 35 years ago but not built.
- L. Meier stated that the house is listed as "Italianate Vernacular" and was constructed in the 1840's.
- L. Meier stated that if the previous approvals are not on file at the OCD the proposal must be viewed as a new submission.

- M. Smith suggested that the massing seemed appropriate but more detail is required to fully evaluate the project.
- Various HDC members commented on massing, style, fenestration, solar panels, and other elements of the design.

**5. Site Visits Needed:**

- a. 529 Pleasant St: proposed deck
  - C. Solander will schedule a visit to the site.
- b. 596 Pleasant St – Retaining Wall- whether is visible from Leonard St.
  - N. Yazdi will schedule a visit to the site.
- c. 11 Sunnyside Place – Paint Color
  - N. Yazdi will schedule a visit to the site.

**6. New Business:**

- a. Certified Local Government
  - M. Smith reviewed the requirements for maintaining this certification, which are substantial.
  - Grant money from MHC requires this certification.
  - Commission decided to revisit this issue at a future date, particularly noting the current lack of dedicated staff support for the HDC.
- b. Richardson Farm National Register Nomination
  - M. Chesson volunteered to assist Tim Orwig with his research on this property.

**7. Continuing Discussions:**

- a. Work Plan / HDC Projects Update / HDC capacity
  - i. Police Station
    - M. Smith provided update: work is progressing, unforeseen existing conditions have impacted the budget.
  - ii. Municipal Light Building
    - CPC has tabled discussion on seeking grant money for a study of this building.
  - iii. General Bylaws/Historic Districts
    - Ellen Cushman is working with town council on reviewing ByLaws and District designations.
- b. HDC Membership
  - i. Chair
    - L. Meier made a motion to nominate T. Marquis as co-chair of the Historic District Commission. N. Yazdi seconded. The motion passed unanimously.
  - ii. Appointment to CPC
    - T. McCarthy made a motion that M. Chesson be appointed to the CPC as the HDC representative. L. Harrington seconded. The motion passed unanimously.
    - HDC will draft an official letter to the chair of the CPC designating M. Chesson as the HDC representative.

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iii. Appointment to LMC

- a. T. Marquis made a motion to appoint C. Solander as the HDC designee to the LMC. T. McCarthy Seconded. The motion passed unanimously.

**8. Minutes:**

- a. Minutes from February 11, 2020 were reviewed.
  - M. Chesson made a motion to approve as amended. L. Meier seconded.
- b. Minutes from May 12, 2020 were reviewed.
  - T. Marquis made a motion to approve as amended. L. Harrington seconded.

**9. HDC Critical Documents:**

- a. L. Meier reviewed a list of critical documents and resources that she has been compiling for the Commission.

**The scheduled date for the next HDC meeting will be Tuesday, July 14<sup>th</sup>, 2020. T. McCarthy is assigned to do minutes.**

L. Harrington motioned to adjourn, T. Marquis seconded and all approved.

Respectfully submitted,  
Carl Solander