

**BELMONT HISTORIC DISTRICT COMMISSION
DESIGN GUIDELINES SUBCOMMITTEE**

Meeting Minutes

Thursday, January 31, 2019

6:00 PM Town Hall Conference Room 4

**RECEIVED
TOWN CLERK
BELMONT, MA**

DATE: January 28, 2022

TIME: 11:33 AM

Subcommittee attending: Tracy Marquis
Lauren Meier
Carl Solander
Nushin Yazdi
Staff attending: Spencer Gober, OCD

1. Meeting called to order, 6:00 PM

- Documents distributed by Spencer Gober:
 - MSWord version of 2009 Guidelines
 - MSWord version of 2009 Guidelines with Spencer's redline annotations
 - Proposed meeting schedule
 - Draft flow chart for HDC website

2. Review and discuss current Guidelines document

- Commission members discussed the role of the guidelines related to other HDC documents and website, developed since the 2009 Guidelines were completed
- Community education was discussed as a goal of the updated Guidelines

3. Potential revisions, updates, next steps

- Commission members discussed several considerations for updated Guidelines:
 - How to cover modifications that don't require a building permit – how does the Commission get informed about those? e.g. Fences
 - Energy improvements; C. Solander noted there is not enough guidance for modernizing building systems – e.g. heat pumps, solar.
 - L. Meier noted the need to include agricultural landscapes (Richardson LHD), e.g. agricultural support buildings and structures
 - C. Solander noted that the Guidelines should work for districts of multiple time periods.
- Next steps: coordinate update to Guidelines with process documents and website improvements.
- Reviewed draft of new website structure document prepared by Spencer Gober. This shows how a new map could interface with content on an updated HDC website.
 - New map would include 3 categories of resources, linked to content:
 - Local Historic Districts – Pleasant Street, Common Street, Richardson Farm, Thaddeus Frost House
 - Demolition Delay – individual properties located
 - Preservation Restrictions – e.g. Fire houses
 - L. Meier noted that this does not include McLean Preservation Agreement

No motions or votes were taken, Committee will meet again at a later date.

Meeting adjourned, 8:00 PM

Respectfully submitted by Lauren Meier, HDC