

BELMONT CULTURAL COUNCIL DRAFT MEETING MINUTES

01/09/2019, Belmont Public Library, Flett Room, Meeting started at 7:12 pm

ATTENDING: JULIET JENKINS (chair), SARAH FREIBERG ELLISON, (secretary), ANNETTE GOODRO (treasurer), JENNIFER ANGEL, JOHN BABOIAN, NANCY LINDE, REBECCA RICHARDS, MARSHA SEMUELS

ABSENT: GRACE PENG, NIEN LIU, SHONOL MALIK, ARLYN ROFFMAN

MINUTES FROM LAST MEETING: Accepted.

TREASURER'S REPORT: No new information.

REVIEW OF PREVIOUS YEAR'S (FY 2018) GRANTS: Jenny reported on the last outstanding grant of 2018, for \$600 to the Belmont Art Association, which held its final workshop just yesterday, January 8, 2019. The BAA submitted receipts that were both for the honorariums asked for in the grant request, but also other items—which came in at slightly more than the requested \$600.00. The BCC voted to pay the full amount of \$600.00.

REPEAT EXPLANATION OF NEW PROCEEDURES: Notification of awards occurs AFTER tonight's meeting—by date set and recorded in the minutes—using new Pilot Grant Payment process—confirmation of revised form letters to send. Annette, Sarah and Marsha amended the general MCC sample letter for the BCC, which the BCC voted to accept at this meeting. Sarah promised to send the fully amended version ASAP so BCC members can send out their acceptance letters to their grantees in a timely manner.

Juliet sent out the needed documents for sending with the approval letter to us as a Google Group a while back, and will add the final award letter to that group of documents—and will resend the information as to how to get into the Google Group to us.

Since we are part of the new MCC pilot program, we may need to explain about it to our grantees—we may want to speak to them as well as e-mail. We should ask our grantees to confirm receipt of the acceptance letter.

Grace has been unable to attend meetings, so Juliet will check in with her, and make sure her approval letter gets sent.

NEW BUSINESS:

- a. Updates on publicity initiatives: As Nien was unable to attend tonight, but has created a draft website, we will plan a future meeting for the BCC members to provide input on the website. If we have good quality

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pictures from previous events, Nien would love to have them for the website—NOT Facebook pictures.

- b. Spring awards announcements: We want to make sure that the community at large knows the MCC money has been awarded, and when and where the events will take place. Juliet will get out a press release for the MCC site and elected officials. Nancy, with Annette's input, will plan an article for the local paper in February. Sarah and Jenny will get the information, with a picture, on the Facebook site.

Publicity for your awarded applicants: Make sure that the Juliet, Jenny and/or Sarah know the dates of their events, to publicize on Facebook. We want to keep in touch with our grantees, and attend their events if possible. Some councils hold congratulatory events for grantees, which we have done in the past. Rebecca offered for the Belmont Gallery of Art to host such an event somewhere between February 2nd and May 10th, preferably on a Thursday, Friday or Saturday evening. If anyone wants to work on it, talk to Juliet.

Annette will make a spreadsheet calendar of all the grantee events that are known so far.

- c. Planning for Council Initiatives: such as the summer meeting attended by Rebecca/Annette/Juliet. Also, focusing funds on fewer awards. For discussion at later meetings.
Next awards cycle—gave out fewer grants—could do even fewer but more money to each. We'd need to agree on that—look at council priorities on state website to change if needed.
- d. Positions for 2019/20: Sarah steps off, so a secretary is needed. Perhaps the position will rotate meeting to meeting. Annette steps off in 2020, and Juliet will step down as well.
- e. Marsha is working on a town wide discussion event, Better Together, on April 28, 2018. We voted to have the BCC as a community sponsor to help publicize the event.

- f. **NEXT MEETING DATES: Wednesdays, February 6 and March 6.**

Meeting adjourned at 8:30 p.m.

Respectfully submitted,
Sarah Ellison, secretary