<u>Committee on Electronic Voting at Town Meeting</u>

Minutes of public meeting April 3, 2014
Room 4, Town Hall
455 Concord Avenue, Belmont

Called to order 7: 07 PM
<u>Attendees</u>: Michael Widmer, David Petto, Anne Marie Mahoney, Maryann Scali, , Ellen O'Brien Cushman
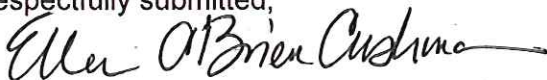<u>Not in Attendance</u>: Mark Paolillo, George Hall

<u>Agenda:</u>
1. Dave Petto reported that three companies ultimately were asked to be present for interviews and only two of the three have offered quotes. The three companies are :
   Option Technology - <u>no</u> quote was submitted by the deadline.
   PowerComm - a quote was submitted by the deadline
   Turning Technologies, Inc. – a quote was submitted by the deadline
2. Dave had distributed the two responses and quotes to the members of the committee prior to the meeting, asking individuals to review and be prepared to make comment and vote (if appropriate). Individuals were able to participate in the interviews/web demos with various of the three vendors.
3. Cost Comparison 300 units - Budget is $19500 plus three years operating cost
   a. Turning Technologies $14,198 – no upgrade, license or annual fees, free training
   b. Option Technology   No Bid but based upon Brookline, estimated at $30,000 plus annual software maintenance and upgrades not enumerated
   c. PowerComm $7500 – no comments on upgrades, or annual fees or training
4. Committee voted unanimously to give the contract to Turning Technologies, particularly for the following reasons:
   a. Ease of use of the system (TMMs range from 18 to 94 years old) with varying degrees of comfort with technologies
   b. Representative Greg Alexander came in person to conduct the presentation/demonstration, was making adjustments on the fly.
   c. Committed to our success and willing to evaluate and incorporate suggested refinements to make the system work easily for legislative uses
   d. Continuing communication and education and training opportunities
   e. No yearly fees or license fees and upgrades that are hidden costs
   f. Common deployment in educational settings
   g. Ease of use
   h. Bid under the budget
5. Ellen and David will prepare the paperwork to purchase the system, notify the vendors and begin work on training documentation for Town Meeting. Goal is to have it in place for the Budget Segment of the Annual Town Meeting in June.
6. Committee has concluded its work.

Adjourned 7:52 PM
Respectfully submitted,

Ellen O'Brien Cushman

Ellen O'Brien Cushman
Town Clerk