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***Belmont Board of Cemetery Commissioners (BOCC)
Meeting Minutes
January 11, 2022***

I. Call to order

Chairman Ellen O'Brien Cushman called to order the scheduled and posted Board meeting at 4:30PM, via Zoom.

II. Roll call

Alex Corbett, Clerk, conducted a roll call. The following persons were present:
Ellen O'Brien Cushman, Bill Chemelli, Alexander E. Corbett, III, Michael Santoro, Frank Sartori and Don Hewitt from Stantec

III. Approval of meeting minutes

None

IV. Agenda Items

- a) **Stantec presentation of the final hydrogeology report on Highland Meadow Cemetery**
 - HMC on the dividing line two watersheds for groundwater
 - Problems and solutions are very complex...flow in 2 directions- extraordinarily unusual for 1 parcel
 - Over an almost 24 month period during significant drought as well as moderate rainfall
 - The BOCC now need a solution to manage groundwater flow to shed the water within the bounds of our property- and mitigate surface water issue in the lower meadow
 - did not offer any significant recommendations or design direction. not a lot of substantive solutions.
 - Stantec informed the commission that we could engage them to produce an engineering design to solve the problem

- b) **Stantec final invoice**



Invoice #1851537, in the amount of \$9452.84 was unanimously approved for payment and the final report accepted. Vote by roll call: Ellen-YES, Bill- YES & Alex-YES.

c) **Belmont Cemetery- road maintenance**

Hot Box (Hot Asphalt) patching will be done as soon as possible, especially in the back section- Norton Circle near the material storage area

d) **Update on Cambridge border trees**

Jay contacted the City of Cambridge tree wardens Maintenance and removal of designated problem trees and limbs were performed by Cambridge Public Works

e) **Community Preservation Act project status**

Jay Marcotte provided an update on the CPA Preservation Master Plan with Treatment recommendations for the Belmont Cemetery Project, in the Historical Category. The project has been recommended by the CPA Committee for appropriation at the annual town meeting. The amount requested was \$60,000. Lauren Meier, Historic Landscape Architect and expert in her field, was extraordinarily helpful in framing the project!

f) **Repair request for Belmont Cemetery's current benches**

Frank indicated most of the benches are second hand from other town locations. An inventory and condition assessment was going to be done and a replacement plan discussed as a future project after the CPA project, as ideas may be suggested in that final report.

g) **Update on PeopleGIS WebCemetery Project**

Ellen indicated the project is progressing well and would have more detailed information at our next meeting, after discussions with the PeopleGIS implementation people.



h) **Telecom upgrades at the Cemetery Office**

The end date for Verizon providing service to the office is nearing. Update at our next meeting.

V. Adjournment

Chairman Ellen O'Brien Cushman adjourned the meeting at 5:49PM, unanimously approved.

Minutes submitted by: Alexander E. Corbett, III, Clerk