

Belmont
Cable Television Advisory Committee Minutes

Date: April 3, 2023

Location: Belmont Town Library – Flett Room

Committee Members present: Mark Carthy, Chet Messer

Others: Jeff Hansell, Director Belmont Media Center (BMC)

Chairman Mark Carthy called the meeting to order at 4:01 PM.

The minutes of the joint meeting with the Select Board held on July 22, 2022, were reviewed, and approved.

Chairman Carthy stated the purpose the meeting was to prepare for the renewal of the Comcast Cable license due to expire in July 2024.

After discussion of requirements to be implemented prior to negotiations with Comcast and in compliance with applicable federal and state statutes, the following two motions were approved.

A motion appointing Jeff Hansell to engage Attorney Bill August to represent the CTAC in its advisory role to the Select Board with the consent and approval of the Town Administrator was approved. Upon the Town's approval of his engagement, Attorney August will review the current Comcast Franchise agreement to update and note potential revisions for review with the BMC and the CTAC committee.

A motion requesting Jeff Hansell as Director of the BMC to begin the required ascertainment process by preparing and implementing a survey of customers attitudes regarding quality of service (not including pricing) with the Comcast services was approved. In addition, the BMC is to conduct an inventory of its technology and infrastructure needs as it relates to Comcast services currently and in the future. After preparation of an ascertainment report schedule, a public hearing with the Select Board in the fall of 2023 or early in 2024 to prior to negotiations with Comcast should be scheduled.

The meeting adjourned at 4:36 PM.

Respectfully submitted,
Chet Messer, Secretary Pro Tem

**RECEIVED
TOWN CLERK
BELMONT, MA**

DATE: September 14, 2023
TIME: 2:38 PM