

**MINUTES**  
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**BOARD OF SELECTMEN**  
**MARCH 22, 2004**  
**REGULAR SESSION**

**Call to Order**

The Board convened in open session at 7:30 p.m. in the Selectmen's Meeting Room of the Town Hall. All members were present.

**Questions from Town Residents**

There were none.

**Action by Appointment**

*Request to Access Public Property at 200 Beech Street*

The Board of Selectmen reviewed and discussed a request from Mr. Sarkis Haji-Avedikian, owner of 200 Beech Street to use a strip of Town-owned land between 200 and 202/204 Beech Street to access his property. The Board also reviewed a copy of the License agreement as approved by both Legal counsel and the Director of Community Development.

The Board moved: to approve the proposed License agreement between the Town and Mr. Haji-Avedikian.

The motion passed unanimously (3-0).

*Ralph Jones re: Update on Sewer/Stormwater Committee Activities*

Mr. Ralph Jones, Chairman of the Sewer/Stormwater Committee, presented to the Board an update on the Committee's latest activities. He noted his recent communications with all members of the Sewer/Stormwater Committee and indicated that all current members are interested in participating, with the exception of Diane Corsino.

The Board moved: to change the appointment of Diane Corsino to Ed Corsino for membership on the Sewer/Stormwater Committee.

The motion passed unanimously (3-0).

The Board also moved: to appoint the following individuals to the Sewer/Stormwater Committee: Charles J. Gore, 9 Lesley Road; Jay R. Perkins, 6 Orchard Street; and Ian P. Kline, 350 Lake Street.

The motion passed unanimously (3-0).

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Mr. Jones strongly advocated for the use of a geographic information system for this committee's analysis and work and suggested that it might be funded in the Town's capital budget using water and sewer enterprise funds.

*Fire Stations Building Committee re: Update on Fire Stations Project*

Robert McLaughlin, Chairman of the Fire Stations Building Committee, and Brett Donham, the architect performing design services for the Town, presented to the Board an update on the Fire Stations Project.

*Discussion of FY 2005 Operating and Capital Budgets*

The Town Administrator reviewed for the Board of Selectmen his summary of FY2005 departmental capital budget requests (as of 3/2/04).

The Town Administrator noted a recent commitment by Kevin Foley of Locatelli Properties to fund an additional \$20,000 (for a total of \$80,000) toward the parking project proposed for the Claflin Street parking area, with a possibility for an additional \$20,000 in support from Locatelli. He also noted the Capital Budget Committee's discussion of borrowing funds to cover the Town's contribution for this project.

The Board moved: to support funding of the Claflin Street parking project in the Fiscal Year 2005 budget; further that the project be funded outside of the Town's capital budget allocation, whether from borrowing or from Town reserves.

The motion passed unanimously (3-0).

The Board of Selectmen expressed its support for the Town's Pavement Management program to be fully funded in the capital budget. Mr. Brownsberger requested an update from the Director of Community Development on the Town's Pavement Management program.

Mrs. Mahoney provided an update on the staffing of the Police Department over the years. She indicated that in most years during the past decade, the historical low point of authorized positions in the police department has been 48 uniformed officers.

**Action by Consent**

*Approval of Minutes (02/23/04, 02/28/04, 03/01/04)*

The Board reviewed minutes from its meetings of February 3 and 28, 2004 and March 1, 2004.

The Board moved: to approve the minutes of February 3 and 28, 2004 and March 1, 2004.

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The motion passed unanimously (3-0).

*Recommendation from Director of Public Works re: CRT/White Goods Disposal Fees*

The Director of Public Works reviewed his recommendation to institute CRT and white goods collection fees.

The Board moved: to approve Mr. Castanino's recommendations; subject to Town Counsel issuing a written opinion of the Board of Selectmen's authority to establish fees for the collection of CRTs and white goods.

The motion passed unanimously (3-0).

*Approval of Warrant for 2004 Annual Town Election*

The Board reviewed and discussed the proposed Warrant for the 2004 Annual Town Election.

The Board moved: to approve the 2004 Town Election Warrant.

The motion passed unanimously (3-0).

**Action By Writing**

*Letter from DPW Director re: Sewer Backup on Scott Road*

The Director of Public Works reviewed his recommendation relative to a sewer back up complaint from Mr. Joseph Brodigan, resident of 3 Scott Road.

The Board moved: to accept the recommendation of the Public Works Director to conduct weekly inspections of the sanitary sewer lines and to conduct periodic flushing to minimize potential for sewer back-ups.

The motion passed unanimously (3-0).

*Letter of Resignation from Thomas Gatzunis, Director of Community Development*

The Board reviewed and discussed Thomas Gatzunis, Director of Community Development's resignation, effective as of April 16, 2004.

The Board acknowledged the exceptional work that Mr. Gatzunis has performed for the Town for more than twenty years. They congratulated his appointment as Commissioner of Public Safety for the Commonwealth of Massachusetts.

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The Town Administrator spoke to the extraordinary job Mr. Gatzunis undertook serving as both the Inspector of Buildings and Town Engineer.

The Board moved: to authorize the Town Administrator to fill the position of Director of Community Development.

The motion passed unanimously (3-0).

*Letter from Resident re: Permission for Girl Scout Fundraiser*

The Board indicated they have no objection to this request, but referred this matter to the Recreation Commission.

**Other**

The Board discussed a proposed live performance at the Belmont Studio Cinema as part of the Belmont World Film Festival.

The Board moved: to authorize the Belmont Studio Cinema a one-day license for live performance on Friday, March 26, 2004.

The motion passed unanimously (3-0).

The Board discussed its meeting schedule and agreed to meet next on Wednesday, April 7, 2004 at 6:30 p.m. at the Chenery Middle School.

The Board of Selectmen moved: to approve an RFP for the Town's negotiations with Comcast relative to the renewal of Comcast's cable license, conditional upon the Board's review and comment on the document.

The motion passed unanimously (3-0).

The Board discussed additional appointments to the ad-hoc Waverley Fire Stations Re-Use Steering Committee, to replace two recent resignations of representatives of the Waverley Square business community.

The Board moved: to appoint John Greene, co-owner of the Greene Funeral Home, and Diane Hirsch, manager of the Waverley Square branch of Fleet Bank.

The motion passed unanimously (3-0).

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Mr. Brownsberger noted a recent conversation with Nancy Kelley, chairman of the Long Range Financial Planning Committee, expressing her desire for her committee to report to the Town Meeting. The Board requested the committee meet with them prior to the Town Meeting to better understand their current status and to determine whether this committee should continue its work beyond the Town Meeting.

The Board executed a contract with E.B. Rotondi & Sons for private sector sewer system inflow removal.

**Action by Appointment (continued)**

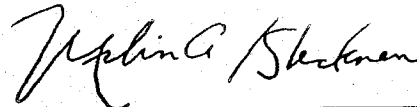
*Discussion of Land Acquisition (Executive Session)*

*Chief of Police re: Investigation of Charges of Criminal Misconduct (Executive Session)*

The Board moved: to enter executive session for the purpose of discussing strategy related to land acquisition and an investigation of charges of criminal misconduct; and further that the Board shall not return to open session.

The motion passed unanimously (3-0), by roll call vote.

The regular session adjourned at approximately 9:40 p.m.



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Melvin A. Kleckner, Town Administrator  
Clerk, Board of Selectmen