

**MINUTES
TOWN OF BELMONT
BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
Monday, December 16, 2013
7:00 PM**

RECEIVED
TOWN CLERK
BELMONT, MA.
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CALL TO ORDER

A regular meeting of the Board was called to order in open session at 7:16 pm by Chair Paolillo in the Selectmen's Meeting Room. (The Board had met earlier in Executive Session.) Selectmen Jones and Rojas were present. Town Administrator David Kale was also present.

Chair Graham called the School Committee (SC) to order at 7:16 pm.

ACTION BY CONSENT

License Requests

New Common Victualler:

- Take Away Café of 762 Pleasant Street

Mr. Manetas, of Take Away Cafe, appeared before the Board regarding the license request. Mr. Manetas said his business will be take-out as well as sit-in for ten seats. It will serve American and Greek food.

The Board moved: To approve the license request for 2014, conditional on receiving the appropriate permits.

The motion passed unanimously (3-0).

ACTION BY APPOINTMENT

Joint Meeting with the School Committee (SC)

The following members of the SC appeared before the Board to discuss and vote on an addendum to the contract regarding Educator Evaluation for Unit B (Principals/Curriculum Directors): Ms. Laurie Graham, Chair; Members Cuningham, Fiore, Lougée, Shuster, Slap; Superintendent Kingston; and Finance Director DiCologero. The FY15 budget time-line was discussed. February 10, 2014 is the schedule date for Town and School Budget to be presented.

Chair Paolillo noted that this is the first of what will likely be many working sessions with the School Committee.

Dr. Kingston reviewed the Unit B addendum to the contract. He said the contract has been tweaked slightly to fit Belmont and that this agreement has been approved by Unit A.

Chair Paolillo, on behalf of the Board of Selectman, expressed his support of the Unit B

addendum to the contract.

The SC then voted to support the Unit B addendum to the contract as well. The motion passed unanimously.

FY15 Budget Process/Timeline

Mr. Kale noted that he has been working with Dr. Kingston as well as with the Warrant Committee (WC) to develop the budget. The first public iteration of the budget is due on February 10, 2014. He said the process is evolving as more information becomes available. Mr. Kale reviewed the state aid outlook, noting that there is a chance that more state aid funding will be available.

Dr. Kingston added that the School Department and the School Committee's Finance Subcommittee is meeting with the WC Education Subcommittee regarding how the present up-tick in enrollment of 150 students is impacting the FY14 budget. He also informed the Board that the MSBA has declined the statement of interest to renovate the high school. He said another statement of interest will be submitted again next April.

The Board discussed the issues raised by Dr. Kingston, e.g., the rising enrollment, and the MSBA's decision to not move forward with the high school project at this time.

Chair Paolillo reiterated that the state aid number will likely be increased. He added that the new growth number may be adjusted upward as well.

SC Member Cunningham asked if the Financial Task Force's work would inform the FY15 budget process. Chair Paolillo said that an initial report is expected in the fall, but that this will not be a final report. This work will not, therefore, impact the FY15 budget cycle this spring.

The Board then discussed with the SC how the budget process will impact the union contract negotiations. SC Member Cunningham said that the SC is hoping to develop a long-term outlook for the contract negotiations. Chair Paolillo added that the town's handling of free cash will need to be analyzed long-term, as well. He said he would like to see a guideline developed regarding free cash.

SC Member Cunningham noted that the new Superintendent will be selected this week, and that Dr. Kingston will stay actively involved in the budget process until the new Superintendent begins on July 1, 2014.

SC Chair Graham and Chair Paolillo expressed an interest in continuing to meet, potentially in January 2014.

SC Chair Graham adjourned the SC meeting at 7:55 p.m.

The Board took a two-minute recess.

Vote and Approve Extending Trash & Recycling Collection Services Contract for FY15 and FY16, Amend Trash Disposal Agreement until FY15

Mr. Peter Castanino, DPW Director, appeared before the Board to discuss the topic noted above. Mr. Kale informed the Board that extending the contract makes sense for the town fiscally. He said the trash disposal agreement is also beneficial for the town as the prices can be locked in. Mr. Castanino provided additional details on the trash and recycling collection services. He said that it is worthwhile to continue with the present collection services. Mr. Castanino said that the service rendered is high level.

Regarding the trash disposal agreement, Belmont currently only pays for what it delivers. He said that the town would be paying less now than it did under the old contract, which expired in 2005. He said that this contract controls costs through 2020 and he recommends accepting it.

The Board reviewed the proposal with Mr. Castanino.

The Board moved: To approve the contract for Extending Trash & Recycling Collection Services Contract with Russell Disposal for FY15 and FY16.
The motion passed unanimously (3-0).

The Board moved: To approve a five year contract with Wheelabrator, North Andover to Amend Trash Disposal Agreement until FY20.
The motion passed unanimously (3-0).

Chair Paolillo read the following statement:

That the FY16 to FY20 the Second Amendment to the Service Agreement for trash disposal be awarded to Wheelabrator North Andover, MA for the revised cost per ton as noted on Peter Castanino's memo dated December 2, 2013.

That the Town accepts option years with Russell Disposal, Inc. for Solid Waste, Recycling and Yard Waste Collection Services in the amount of \$1,634,052 for FY15 and \$1,684,860 for FY16 and that the Town Administrator, David Kale, be and hereby is authorized to execute the contracts for said work on behalf of the Town of Belmont, subject the approval of said contract as to form by town counsel.

I further certify that I am the duly qualified Chairman of the Board of Selectmen of the Town of Belmont and that said vote has not been repealed, rescinded or amended.

The Board signed the contract.

Update: Green Communities

Mr. Kale noted that the town will likely pursue the designation of becoming a "Green Community" at the next application cycle in the fall. He noted that the "working group" has been convening to explore the town's energy data, noting where the town can reduce its energy consumption.

Mr. Gerry Boyle (Belmont Facilities Management Director), Ms. Kate Bowen (Sustainable Belmont), Mr. Ian Todreas (Energy Community), Mr. Ed Crisafi (Belmont Light Department), and Mr. Phil Thayer (Town Meeting member) appeared before the Board to provide a Green Communities update. Ms. Bowen noted that the town, if it becomes a Green Community, could

receive grant money to help further reduce its energy consumption. Mr. Boyle said that specific recommendations will need to be identified and that a 20% energy reduction will need to be achieved. He said there are additional benefits to receiving the Green Community designation.

The Board discussed the implications of receiving the Green Community designation. Mr. Kale stressed that the town will do its due diligence to submit a substantive application in the fall. The Board expressed its support for the town reducing its energy usage and would meet with the working group as needed to review information prior to the application being developed.

Update: Cable Television Advisory Committee (CTAC)

Mr. Jonathan Green (Chair of the Cable Television Advisory Committee), Mr. Peter Epstein (Special Counsel to the Town concerning the franchise renewal agreement), Mr. Mark Carthy (member of CTAC), and Ms. Sue Buske (Principal of the Buske Group) appeared before the Board to provide an update on the Cable Television Advisory Committee's work in establishing a new franchise agreement. Every ten years, the Town of Belmont renews its cable franchise contracts. The Comcast contract with Belmont is up for renewal in this fall. The Verizon contract will follow shortly thereafter.

Ms. Buske reviewed some of the basic cable facts, including what the cable franchise renewal process will involve. She explained the process by which income is generated via cable subscribers. She noted that she will meet soon with the residents and the Belmont Media Center (BMC) staff to begin talking about the needs of the Belmont community that might be met through the cable contract. She informed the Board that Belmont currently receives significant benefits through its Cable contract. Through that contract, for example, Belmont gets support for its three community television stations and the BMC, gets technology support for its schools, and receives other benefits.

A set of focus group have been scheduled for:

Tuesday, January 28 th ,	2-4pm at the Beech Street Center
Tuesday, January 28 th .	7-9pm at the Beech Street Center
Wednesday, January 29 th	3:30-5:30pm Belmont Gallery of Art
Wednesday, January 29 th	7-9pm Belmont Gallery of Art

Mr. Kale noted that the first public hearing is tentatively set for Monday, February 10.

Ms. Buske reviewed what she hoped would be addressed at the public meetings. She said this will be included in the data that will also be used in negotiating the franchise renewal agreement.

Executive Session

The Board moved: To enter into executive session at 9:00 p.m. to discuss the purchase, exchange or lease of real property if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the Chair so declares. The Board will return to open session.

A roll call vote was taken: Chair Paolillo said aye, Selectmen Jones and Rojas also said aye and the motion passed unanimously (3-0).

Return to Open Session

The Board moved: To return to Open Session at 9:26 p.m.

A roll call vote was taken: Chair Paolillo said aye, Selectmen Jones and Rojas also said aye and the motion passed unanimously (3-0).

Amendment to the Snow Removal By-law: Rules and Regulations

Mr. Kale informed the Board that residents have provided additional information regarding exemptions from Snow Removal By-law. Based on an addition review it was recommended that homeowners who receive a Veterans Property Tax Exemptions through the Board of Assessors with a documented disability, be exempted from the provisions of the Snow Removal By-law.

The Board moved: To amend the rules and regulations to add a Clause 22 for a Veterans Disability exemption.
The motion passed unanimously (3-0).

Town Administrator's Report

Mr. Kale reported on the following items:

- Progress is being made with the developers for the Woodfall Road Property in executing an agreement. Soil testing is scheduled to be completed before the holiday.
- The Community Bike Path survey regarding possible screening alternatives for the community path has been sent out, including a meeting notice for January 22, 2014.
- The Glenn Road traffic study has been completed. Traffic Advisory Committee discussed the results of the study at its last meeting and agreed to hold a public hearing with neighbors early in the next calendar year.
- A working group has been meeting to provide information to the owners of properties which are affected by the Demolition Delay By-law.
- The Financial Task Force committee met this past Friday (12/13/2013) and will break up into smaller "working groups."
- The grant submitted by the Community Development for the Belmont Center Reconstruction Project was not awarded by the State-Mass Works Program at this time.
- There are some vacancies among various committees that will need to be filled in the near future.
- The Logan Advisory Committee met last week regarding the increased airplane traffic; Senator Brownsberger will draft a letter requesting further consideration of Belmont residents regarding runway 33.

The Board moved: To approve sending a letter to the FAA from the BOS requesting that they consider input from Belmont regarding the increased airplane traffic.
The motion passed unanimously (3-0).

ACTION BY CONSENT (continued)

License Requests

Common Victualler:

- Il Casale, 50 Leonard Street

- Belmont Pizza, 388 Trapelo Rd
- Dunkin Donuts / Baskin Robbins, 52 Church Street
- Dunkin Donuts, 353 Trapelo Rd
- Belmont Country Club, 181 Winter Street
- Gregory's House of Pizza, 27-29 Leonard St.
- Golden Garden, 63 Concord Ave
- Asai Restaurant, 30 Leonard Street
- Patou Thai Restaurant, 69 Leonard Street
- Bruegger's Bagel Bakery, 41 Leonard Street
- Nick's Place II, 6 Channing Road
- The Belmont Hill Club, 825 Concord Ave
- The Sweat Peach, 628 Trapelo Rd
- Theo's Pizzeria, 389 Trapelo Rd
- Sodexo Operations at McLean Hospital, 115 Mill St
- Linda's Donuts, 247 Belmont Street
- Mark & Tony's Pizza, 121 Trapelo Rd
- Vicki Lee's, 105 Trapelo Rd
- Subway #50544, 59A Leonard Street
- Kashish, 61 Leonard Street
- Shangri-La 149 Belmont Street
- Savino's Grill, 449 Common St.
- Stone Hearth Pizza, 57 Leonard Street

The Board moved: To approve the license requests, as noted above, for the calendar year 2014.

The motion passed unanimously (3-0).

Liquor Licenses:

Restaurant Wine & Beer:

- Asai Restaurant, 30 Leonard Street
- Patou Thai Restaurant, 69 Leonard Street
- Shangri-La 149 Belmont Street
- Mark & Tony's Pizza, 121 Trapelo Rd
- Kashish, 61 Leonard Street
- Stone Hearth Pizza, 57 Leonard Street

Restaurant All Alcohol:

- Il Casale, 50 Leonard Street
- Savino's Grill, 449 Common St.,
- El Centro, 66 Leonard St. (note: formal extension of 90 day conditional approval)

Retail Wine & Beer:

- Craft Beer Cellar, 51 Leonard Street
- Vintages, 32 Leonard Street

Retail All Alcohol:

- The Spirited Gourmet, 448 Common Street

Veteran's Club:

- VFW Post 1272, 310 Trapelo Rd

Country Club:

- Belmont Country Club, 181 Winter Street

The Board moved: To approve the license requests, as noted above, for the calendar year 2014.

The motion passed unanimously (3-0).

Requests for Extended Hours (Open before 6 am or close after 11 pm)

- Il Casale, 50 Leonard Street
- Belmont Pizza, 388 Trapelo Rd
- Dunkin Donuts / Baskin Robbins, 52 Church Street
- Dunkin Donuts, 353 Trapelo Rd
- Savino's Grill, 449 Common St.
- Belmont Country Club, 181 Winter St.
- Belmont Studio Cinema, 376 Trapelo Rd

The Board moved: To approve the extended hours requests, as noted above, for the calendar year 2014.

The motion passed unanimously (3-0).

Outdoor Dining on Public Sidewalks

- Moozy's, 2 Trapelo Rd
- Dunkin Donuts

The Board moved: To approve the license request for outdoor dining, as noted above, for 2014.

The motion passed unanimously (3-0).

Class I Car Dealer

- Cityside Subaru, 790 Pleasant Street

The Board moved: To approve the license request, as noted above, for 2014.

The motion passed unanimously (3-0).

Class II Used Car Dealer

- PR Automotive Imports, 1000 Pleasant Street, Suite 8
- Brothers Auto Service, 337 Mill Street
- Waverley Auto Exchange, 134 Waverley Street
- Pleasant Street Service, 350 Pleasant Street
- Grigorian Brothers, 500 Common Street

The Board moved: To approve the license requests, as noted above, for 2014.
The motion passed unanimously (3-0).

Livery Service License

- Advantage Limo, 294 Fitzmaurice Circle
- Boston Executive Coach, 500 Common Street

The Board moved: To approve the license requests, as noted above, for 2014.
The motion passed unanimously (3-0).

Regarding the Pending Licenses

The Board moved: To renew those licenses previously issued by the Board pursuant to Chapter 140 of the General Laws to all of those licensees to whom the Town Clerk sent renewal notices for the year 2014, as listed by the Clerk, with the issuance of a license to each such licensee being subject to the determination of the Town Administrator, made on or before December 31, 2013, that:

- (1) a complete renewal application from the licensee has been received; and
- (2) the departmental review of each licensee's application indicates no outstanding violations, or unpaid taxes or municipal charges, that would be an impediment to the renewal of the license"

The motion passed unanimously (3-0).

ACTION BY WRITING
Approval of Meeting Minutes

December 2, 2013

The Board moved: To approve the meeting minutes of 12/2/2013.
The motion passed unanimously (3-0).

NEXT MEETINGS

Monday, January 6, 2014 at 7:00 p.m.
Friday, January 10, 2014 at 8:00 a.m.
Wed., January 22, 2014 at 7:00 p.m. Joint with Community Path Advisory at Beech Street Center

The Board moved to adjourn the meeting at 9:52 pm.



Mr. David Kale, Town Administrator