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MINUTES
TOWN OF BELMONT
BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
Monday, July 17, 2017
7:00 PM

APPROVED
BOARD OF SELECTMEN
DATE: 10-16-17

CALL TO ORDER

A regular meeting of the Board was called to order in open session at 7:45 p.m. by Chair Jim Williams in the Selectmen's Meeting Room. Selectmen Mark Paolillo and Adam Dash were present. Interim Town Administrator Phyllis Marshall was also present.

Chair Williams noted that the meeting is beginning late as a result of the Light Board meeting held prior to this.

COMMUNITY ANNOUNCEMENTS

- **West Nile Virus** – The alert level for Belmont has been raised to moderate.
- **National Purple Heart Day** – This is observed on Monday, August 7, and an event commemorating this day will be held at the Library at 10:00 a.m.
- **Meet Belmont** – This event will be held on Tuesday, Aug. 29 from 6:00-8:00 pm at the Chenery Middle School

QUESTIONS FROM TOWN RESIDENTS

[There were none.]

ACTION BY CONSENT

Vote to Accept a Donation from the Friends of Belmont Library in the Amount of \$23,250 for Electrical Work

Ms. Gail Gorman, President of the Friends, and Ms. Gail Mann, Library Trustee, appeared before the Board concerning the donation from the Friends of Belmont Library for electrical work. Ms. Gorman explained that the donation came from a generous donor to renovate the Reference Room, and the Friends helped complete the electrical work via the donation.

The Board moved: To accept a donation from the Friends of Belmont Library in the amount of \$23,250 for electrical work.
The motion passed unanimously (3-0).

Approval of a Contract in the Amount of \$122,117 for Aalanco Service Corporation of Westborough, MA for Replacement of One Boiler at the Winn Brook Elementary School

Mr. Gerry Boyle, Facilities Director, appeared before the Board to discuss contract in the amount

of \$122,117.00 for Aalanco Service Corporation of Westborough, MA for replacement of one boiler at the Winn Brook Elementary School. Mr. Boyle summarized the bid process. He noted that this company also worked on the high school about three years ago.

The Board moved: To approve the contract in the amount of \$122,117.00 for Aalanco Service Corporation of Westborough, MA for replacement of one boiler at the Winn Brook Elementary School.

The motion passed unanimously (3-0).

The Board signed the contract.

Update on Verizon Cable Agreement

Mr. Mark Carthy, Mr. Jonathon Green, and Mr. Chet Messer, all members of the Cable TV Advisory Committee, appeared before the Board to discuss the Verizon Cable Agreement. Mr. Carthy noted that the original license agreement expired 9 months ago in September of 2016. The Selectmen and Verizon agreed to an extension of that lease for a period of up to one additional year to reach agreement on a license renewal. The new license agreement terms have been negotiated with Verizon and it is expected that it will be finalized by the next meeting of the Selectmen. However, the Cable TV Advisory Committee will need to clean up some of the administrative items.

Chair Williams noted that he cannot receive Verizon on Glenn Road where he lives. This issue was briefly explored.

Mr. Carthy reviewed some of the changes to the new contract, including a five year term, capital payments of \$45K annually over a five-year period, combined with a percentage of net revenue that goes to the Belmont Media Center. Mr. Carthy said the new license will be ready for the Board to sign when it meets next on July 31.

The Board discussed issues relating to the quality of the cable broadcasting, and the use of high definition.

Mr. Jeff Hansell, Executive Director of the Belmont Media Center (BMC), approached the table and explained that the Media Center will not require additional funding when it switches to high definition broadcast.

Approval to Hold the 5th Annual Dan Scharfman Memorial 5K and 2K Race on October 1, 2017

Mr. Charlie Conroy appeared before the Board to discuss the 5th Annual Dan Scharfman Memorial 5K and 2K Race on Sunday, October 1, 2017. He noted that the race will coincide with the 25th year of the Foundation for Belmont Education (FBE), who is hosting the race again this year. He explained the parameters of the race, noting that it is a wonderful community event.

The Board briefly discussed this event. Neighbors impacted by the race will be notified. A police detail will be needed as it has been in past years. \$20,000 - \$25,000 has been the range of the annual donation toward the Foundation for Belmont Education.

The Board moved: To approve the 5th Annual Dan Scharfinan Memorial Race on October 1, 2017, contingent on the hiring of three Police Detail Officers.
The motion passed unanimously (3-0).

Executive Session

The Board moved: To enter into executive session at 8:17 p.m. to discuss strategy sessions with non-union personnel or to conduct collective bargaining sessions or contract negotiations if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the Chair so declares. The Board will return to open session.

A roll call vote was taken: Chair Williams said aye, Selectmen Paolillo and Dash also said aye and the motion passed unanimously (3-0).

Return to Open Session

The Board moved: To exit Executive Session and Return to Open Session at 8:33 p.m.
A roll call vote was taken: Chair Williams said aye, Selectmen Paolillo and Dash also said aye and the motion passed unanimously (3-0).

Collective Bargaining Update and Vote - Belmont Police Superior Association

Ms. Jessica Porter, HR Director, appeared before the Board to provide an update on collective bargaining for the Police Superior Association. She provided the background information on the contract and who it impacts. She explained the increases to the COLA, stipend changes, and early retirement notification incentive – over the next three-years. She spoke favorably of the contract, noting that it represents a 7.48% all-in increase over the next three years. This all-in percentage includes annual COLA increases of 1.75% (FY18), 1.75% (FY19), and 2% (FY20), as well as other financial components.

The Board moved: To approve the memorandum of agreement and the successor contracts dated July 17, 2017, for the period July 1, 2017 through June 30, 2020, for the Belmont Police Superior Association.
The motion passed unanimously (3-0).

Deliberation of Town Administrator Search Consulting Firms Interviewed

Ms. Jessica Porter, HR Director, remained before the Board to discuss the Town Administrator Search Consulting Firms that were interviewed recently. Ms. Porter provided some background information on the search process.

Selectman Dash noted that all three firms were similar and will likely bring in the same candidates. He did, however, express support for Groux-White Consulting LLC, noting that they

are the least expensive and are local. He also noted their provision that, if the successful candidate leaves employment within the first eighteen months, they will conduct another search at no cost to the Town. He then reviewed the other two firms, noting strengths and weaknesses.

Selectman Paolillo then offered his perspective on the three search firms. He said that, while the Collins Center has worked well with Belmont in the past, Groux-White may be the best firm at this time. A change may be refreshing for Belmont.

Chair Williams explained some of the historical data on the search process, to date. He said he could work with all three firms and that he could support Groux-White.

Vote on the Chosen Town Administrator Search Consulting Firm

The Board moved: To retain Groux-White Consulting LLC to conduct the Town Administrator Search.

The motion passed unanimously (3-0).

Approval of a request from Belmont Books, 79 Leonard Street, to remain open until 9:00 pm Monday-Saturday for Occasional Special Guest Author and Lecture Events

Ms. Marshall explained the request.

The Board moved: To approve the request from Belmont Books, 79 Leonard Street, to remain open until 9:00 pm Monday-Saturday for occasional special guest author and lecture events.

Selectman Dash recused himself from the vote. (He is friends with the owner, and his daughter works at Belmont Books.)

The motion passed (2-0-1).

Approval of a One Day Liquor License Application from Rishi Likhi, Belmont, to Serve Wine and Malt at a Birthday Party Scheduled for July 29, 2017 from 6:00 -10:00 pm at the Beech Street Center

Ms. Marshall noted that there are no concerns with this request.

The Board moved: To approve the one-day liquor license request, details noted above. The motion passed unanimously (3-0).

Town Administrator's Report

Ms. Marshall reported on the following items:

- **Town Clerk Recognition:** Belmont Town Clerk Ellen Cushman received certification from the Massachusetts Town Clerk Association. She will receive an award in

September.

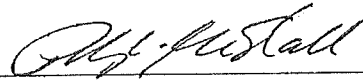
- **Town Administrator Office Web Updates:** Web updates are being implemented over the next two weeks. This will help residents look at the website using their mobile phones and other portable devices.

NEXT MEETINGS

Friday, July 28, 2017 at 8:15 a.m. Selectmen's Meeting Room Town Hall (Committee Appointments)

Monday, July 31, 2017 at 7:00 p.m. Selectmen's Meeting Room Town Hall

The Board moved to adjourn the meeting at 9:00 p.m.



Ms. Phyllis Marshall, Interim Town Administrator

