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MINUTES
TOWN OF BELMONT
BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
Monday, June 19, 2017
7:00 PM

APPROVED
BOARD OF SELECTMEN
DATE: 10-16-17

CALL TO ORDER

A regular meeting of the Board was called to order in open session at 7:00 p.m. by Chair Jim Williams in the Selectmen's Meeting Room. Selectman Adam Dash was present; Selectman Mark Paolillo was not present. Interim Town Administrator Phyllis Marshall was also present.

Chair Williams reviewed the agenda.

COMMUNITY ANNOUNCEMENTS

- **DPW Cardboard Recycling Day** – Will be held Saturday, June 24, 9:00 - noon at the Town Yard.
- **Solid Waste/Trash Collection Presentation** – To be held at the Board's meeting on Monday, June 26, 6–9 p.m. in the Town Hall Auditorium.
- **Senior Charlie Card Day** – At the Beech Street Center, on Monday, June 26 from 9-12, seniors can apply for a card.
- **Community Volunteer Interest Forms** – Are available on the Town's website and are due back on July 7, 2017.

ACTION BY CONSENT

Recognition of Animal Control Officer Mr. John Maguranis

Mr. John Maguranis, Animal Control Officer, appeared before the Board to be acknowledged for having received an Animal Control Officer award. Ms. Marshall explained that Mr. Maguranis will be a trainer for Continuing Education credits for other Animal Control Officers. He explained that the nature of the education will relate to coyotes.

The Board thanked Mr. Maguranis for his efforts.

QUESTIONS FROM TOWN RESIDENTS

Ms. Lucia Avila, TMM Pct. 5, noted that a group of residents have met and are discussing ideas for the post-closure use for the incinerator site.

Chair Williams explained that if a detailed email is sent to the Board, all Board members will review the email and the Board will respond to it.

Vote to appoint Floyd Carman to the Retirement Board (RB)

APPROVED
Chair Williams explained that Mr. Carman, Town Treasurer, will serve on the RB, going forward, as a result of his expertise in these matters. Mr. Gibson, RB Chair, explained the process by which the Board can appoint a representative to the RB.

The Board moved: To appoint Mr. Floyd Carman to the Retirement Board, as the Board's representative.

The motion passed unanimously (2-0).

Approval of HVAC Contract for Public Works Facility – Mr. Gerry Boyle, Facilities Director

Mr. Gerry Boyle, Facilities Director, appeared before the Board to discuss the HVAC Contract for the Public Works Facility. Mr. Boyle explained the bid process as well as the project, which is to address HVAC issues at the DPW garage. Ms. Marshall briefly explained the bid process, noting that the lowest responsible bid is typically granted the contract.

The Board briefly discussed the bid process, the funding allocation, the contract, the warranty period, etc.

The Board moved: To approve the HVAC Contract (\$309,570) for the Public Works Facility to Hall Sheet Metal Works from Middleton, MA, and to authorize the Town Administrator to initiate the contract.

The motion passed unanimously (2-0).

Approval of a Gift of a Sign for PQ Playground

Mr. Peter Cahoon, Eagle Scout, appeared before the Board to present the sign he created for the PQ Playground. Mr. Cahoon, a recent Belmont High School graduate, explained how he came to design the sign for the PQ. The Board thanked him for his efforts. Ms. Julie Crockett and Mr. Ed Sanderson, of the Friends of PQ Park, approached the table as well. Ms. Crockett read her Memo concerning the Eagle Scout project.

Selectman Dash noted that the name of the PQ facility is different from the name etched on the sign. The Board discussed whether or not it would make sense to change the name of the playground to match the sign. Mr. Marcotte, DPW Director, noted that the sign will not be installed for about another year, which allows time to decide on the name of the park.

The Board thanked Mr. Cahoon and wished him well at college in the fall.

The Board moved: To approve the gift of the Sign for the PQ Playground.

The motion passed unanimously (2-0).

Vote to Approve Antique/Second Hand Goods License Applications

Ms. Marshall explained that the bylaw concerning second hand and antique license granting was recently updated. The license applications were held off until fingerprinting and CORI checks were completed. The two applications below are new and have conform with the updated bylaw. She noted that all of the departments have signed off on the applications.

- Artistic Orientals (Shahin Afshin-Kia) 379 Trapelo Road
- Belmont Consignment (Donata Barber) 432 Common Street

The Board moved: To approve the antique second hand license for Artistic Orientals and for Belmont Consignment, details noted above.

The motion passed unanimously (3-0).

Advise on the Fulfillment of the Requirements of the BOS Vote of April 24, 2017 to Provisionally Approve the Below Antique/Second Hand Goods License Applications

The following establishments are now in compliance with the updated bylaw:

- Westcott Mercantile (Mary Thomajan) 432-444 Common Street
- BenchCraft Jewelers (Tony Minassian) 383 Trapelo Road
- All that Matters (Ursula Weaver) 400 Trapelo Road
- Dick's Place (Richard Chandler) 360 Trapelo Road
- As Tyme Goes By (Annette Hannon) 97 Trapelo Road
- Design Jewelry by GVS (Vladimir Arustamyan) 6 Trapelo Road
- Belmont Jewelry Place (Levon Terzian) 5 Williston Road

The Board moved: To approve the antique second hand license(s) for the above named establishments.

The motion passed unanimously (2-0).

Vote to Award the Contract for the FY18 Water Main Replacement Project to Cedrone Trucking Inc. in the amount of \$1,243,803.81

Mr. Jay Marcotte, DPW Director, and Mr. Mike Bishop, Water Division Manager, appeared before the Board to discuss the contract for the FY18 Water Main Replacement Project. Mr. Marcotte provided some background information on the water main project(s). Ms. Marshall noted that these projects fall within the overall water main plan.

Mr. Bishop read the names of the streets impacted by this project. He explained several considerations that impact the overall cost of the project: the cost of pipe (which has risen recently), paving costs, police details, engineer fees, etc.

The Board briefly discussed the water main project.

The Board moved: To approve the Contract for the FY18 Water Main Replacement Project to Cedrone Trucking Inc. in the amount of \$1,243,803.81.

The motion passed unanimously (2-0).

Discussion Regarding Acceptance of Solar Panel Gift from Direct Energy Solar

Mr. Marty Bitner, Energy Committee, appeared before the Board to discuss the solar panel array gift from Direct Energy Solar. Ms. Marshall noted that the precise whereabouts of the panel is not official, as it will require additional approval. Mr. Bitner noted that the Chenery Middle School (CMS) is a leading contender to host the panel. The School Committee will need to approve placement at the CMS. Mr. Bitner explained the potential energy savings once the panel is installed.

The Board moved: To accept the Solar Panel Gift from Direct Energy Solar, contingent upon the location to be identified, pending the School Committee's approval.
The motion passed unanimously (2-0).

Town Administrator's Report

Ms. Marshall reported on the following items:

- **Discussion on Loading Zones on Leonard Street** – Ms. Marshall noted that the Center loading zones had been designated also as parking zones, which causes confusion and frustration. She requested that the Board consider having the loading zones be exclusive for loading only. She noted that the signs have been made clearer. The Board discussed issues relating to the loading/parking zone issue.

The Board moved: To approve that the Leonard street loading zones be designated as loading zones only.
The motion passed unanimously (3-0).

- **Office Hours:** There has been a request to reinstate Selectmen's Office Hours prior to a Board meeting. The Board had previously taken turns holding Office Hours prior to the first scheduled Board meeting of each month. Chair Williams raised several topics (OPEB, Pension, town financials, etc.) that the Board should focus on, he said, if extra hours to meet are available. Selectman Dash stated that residents like the one-on-one face-to-face contact with Board members and the Board has done this in the past.
- **Belmont After School Enrichment Collaborative (BASEC) Parking Spaces:** There is a camp/youth program from 8 a.m. – 5:30 p.m. BASEC is asking that the Town allocate two parking spaces in front of the Lion's Club (free of charge) during the summer months for unloading camp materials.

The Board moved: To approve the request to designate the two parking spaces in front of the Lion's Club to the BASEC personnel, from June 26 through July 28, 2017.
The motion passed unanimously (3-0).

- **Alcohol Licensing Regulations** – Selectman Dash stated that he has reviewed the present alcohol licensing statute and has provided some adjustments (red line edits) to the document. He requested that Town Counsel review his edits. Ms. Marshall suggested that the Police Department review the edited document, as well.

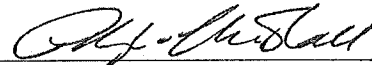
Committee Liaison Reports / Other

There were none.

NEXT MEETINGS

Monday, June 26, 2017 at 6:00 p.m. Town Hall Auditorium

The Board moved to adjourn the meeting at 8:28 p.m.



Ms. Phyllis Marshall, Interim Town Administrator

