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MINUTES  
TOWN OF BELMONT  
BOARD OF SELECTMEN  
BEECH STREET CENTER  
Monday, May 22, 2017  
6:00 PM

APPROVED  
BOARD OF SELECTMEN  
DATE: 10-16-17

**CALL TO ORDER**

A meeting of the Board was called to order in open session at 6:01 p.m. by Chair Jim Williams at the Beech Street Center. Selectmen Mark Paolillo and Adam Dash were present. Interim Town Administrator Phyllis Marshall was also present.

Chair Williams noted that the Board would go into Executive Session and then would return to open session.

**ACTION BY CONSENT**

**Executive Session**

*The Board moved:* To enter into Executive Session at 6:02 p.m. to discuss strategy sessions with union personnel or to conduct collective bargaining sessions or contract negotiations if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the Chair so declares. The Board will return to open session.

A roll call vote was taken: Chair Williams said aye, Selectmen Paolillo and Dash also said aye and the motion passed unanimously (3-0).

[The Executive Session proceeded. See separate minutes.]

**Return to Open Session**

*The Board moved:* To exit Executive Session and Return to Open Session at 6:30 p.m. A roll call vote was taken: Chair Williams said aye, Selectmen Paolillo and Dash also said aye and the motion passed unanimously (3-0).

**Retirement Board (RB) - Segment B Articles 19, 20, 21, 22**

Mr. Jim Sloman, BOS representative to the Retirement Board, appeared before the Board to discuss the proposed Retirement Board articles. Mr. Sloman explained his vote against Article 19 when the Retirement Board discussed this article. He explained that there is no requirement that RB's receive any pay and until the pension fund is in a better fiscal position, he does not support the article. The Board discussed issues relating to the RB stipend.

***Article 19: Authorization to Increase Retirement Board Stipend***

Ms. Marshall noted that Major Capital Projects Working Group (MCPWG) met on Friday to discuss the Building Committee request. There are certain Library Building structure items that will require attention in the near future, e.g., elevator, roof, etc. The MCPWG will look into these items, since a new building is several years away. The MCPWG requested that the Building Committee request be taken off the table until the group can issue its report in the fall.

Ms. Keohane reiterated that the request for a Building Committee was to create a schematic design, and facilitate fundraising efforts. The physical plant issues are real, she said, but the Library group is willing to wait for the fall strategic plan report of the MCPWG.

**Vote to Accept a Gift in the Amount of \$250 from Star Market to the Police Department**

Police Chief McLaughlin appeared before the Board to discuss the gift in the amount of \$250 from Star Market to the Police Department. He noted that the gift will be used to fund the DARE cookout.

*The Board moved:* To accept the gift in the amount of \$250.00 from Star Market to the Police Department.

The motion passed unanimously (3-0).

**Vote to Accept a Donation to the Police Department from Mr. Kenneth S. Barron in the amount of \$1,000.00 to be utilized for the continuation of the Combined Awards Ceremony for the Police and Fire Departments**

Police Chief McLaughlin remained before the Board to discuss the gift in the amount of \$1,000 from Mr. Barron. Chief McLaughlin explained that this gift will support an awards ceremony for Public Safety departments. The ceremony is held every two years.

The Board thanked the Barron family for their generosity.

*The Board moved:* To accept the donation to the Police Department from Mr. Kenneth S. Barron in the amount of \$1,000.00, details noted above.

The motion passed unanimously (3-0).

**Approval of an Application from the Armenian Cultural Association of America, Inc. to Serve All-Alcoholic Beverages at the Armenian Independence Day Celebration scheduled for June 3, 2017 from 8 pm – 11 pm at the Holy Cross Armenian Church Hall, 200 Lexington Street**

*The Board moved:* To approve the license request to serve All-Alcoholic Beverages at the Armenian Independence Day Celebration scheduled for June 3, 2017, details noted above.

The motion passed unanimously (3-0).

**Discussion on Town Administrator (TA) Search – Jessica Porter, Director of Human**

## Resources

Ms. Jessica Porter, Director of Human Resources, appeared before the Board to discuss the TA search. Ms. Porter stated that there have been four responses to the updated RFP. She said these proposals will be evaluated as required in the RFP and the Board will receive the top ranked proposals for interviews.

## Discussion on Town Meeting Warrant Articles Segment B

### *Budget Update*

Ms. Marshall reviewed budget increases (paid Library interns, an increase in Children's hours) recently approved by the Board. She also discussed the Free Cash / General Stabilization Fund balances.

### *Article 13: FY18 Budget Appropriation and Transfer Balances to Fund the FY18 Budget*

*The Board moved:* Favorable action on Article 13.  
The motion passed unanimously (3-0).

### *Article 15: Appropriation of Capital Expenditure*

*The Board moved:* Favorable action on Article 15.  
The motion passed unanimously (3-0).


## Town Administrator's Report

Ms. Marshall reported on the following items:

- **John Maguranis:** Belmont's Animal Control Officer received an award recently.
- **An Incinerator Deed Update:** It has been recorded; next steps can now move forward.

Monday, June 5, 2017 at 5:00 p.m.

The Board moved to adjourn the meeting at 7:28 p.m.

  
Ms. Phyllis Marshall, Interim Town Administrator