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MINUTES
TOWN OF BELMONT
BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
Monday, July 28, 2017
8:30 AM

APPROVED
BOARD OF SELECTMEN
DATE: 10-3-17

CALL TO ORDER

A regular meeting of the Board was called to order in open session at 8:31 a.m. by Chair Jim Williams in the Selectmen's Meeting Room. Selectmen Mark Paolillo (arrived very shortly after the meeting was called to order) and Adam Dash were present. Interim Town Administrator Phyllis Marshall was also present.

Chair Williams turned to the first item on the agenda.

ACTION BY CONSENT

Review of Committee Appointments

Draft Letter Regarding Appointment Process

Chair Williams noted that Selectman Dash created a draft policy regarding the committee appointment process. Selectman Dash provided an adjustment to the draft in item number five description of the process to state that the Selectmen "may" interview applicants instead of stating that the Selectmen "will" interview applicants. Comments from Ms. Anne Marie Mahoney, Chair of the Capital Budget Committee were read by Chair Williams.

The Board then noted that obsolete committees (of the 66 in total) may need to be phased out. Also, temporary committees, committees that are no longer active, etc. may also be phased out.

Selectman Paolillo then stated that he would like to pause, at this point in the meeting, and touch base with Chair Williams on the last Board meeting, when there was some tension. Both parties agreed to be more respectful of each other going forward.

Possible Vote on Committee Appointments

Cable Television Advisory Committee (CTAC)

The Board moved: To re-appoint Mr. Jonathan Green to the CTAC.
The motion passed unanimously (3-0).

Community Path Implementation Committee (CPIC)

Chair Williams stated that it does not make sense to alter the committee at this point, as their report is due out this fall.

The Board moved: To re-appoint all current members of the CPIC to the CPIC.
The motion passed unanimously (3-0).

Community Preservation Committee (CPC)

The Board discussed potential appointees to the CPC.

The Board moved: To re-appoint Ms. Margaret Velie to the CPC.
The motion passed unanimously (3-0).

The Board will check in with the Recreation Commission concerning their appointment to this committee.

Conservation Commission (ConCom)

The Board discussed potential ConCom appointees.

The Board moved: To re-appoint Mr. James Roth and Ms. Margaret Velie to the ConCom.
The motion passed unanimously (3-0).

Constables

Selectman Dash explained what a Constable does, e.g., serving various legal documents to residents, issuing civil writs (*capias*), evictions, tax titles, etc. These individuals are licensed and bonded. This appointment is routine across the Commonwealth.

The Board discussed the appointment process for Constable.

The Board moved: To re-appoint Mr. David Benoit, Ms. Donna Felie, and Mr. Thomas McGuire to the post of Constable.
The motion passed unanimously (3-0).

Council on Aging (COA)

The Board discussed the potential COA appointees.

The Board moved: To re-appoint Ms. Carolyn Bunyon, Mr. Ted Dukas, Ms. Ethel Hamann, and Ms. Tommasina Olson to the COA.
The motion passed unanimously (3-0).

Cultural Council

The Board discussed the potential appointees, as well as the function of the Cultural Council.

The Board moved: To re-appoint Ms. Sarah Freiberg Ellison and to appoint Ms. Norah

Piehl to the Cultural Council.
The motion passed unanimously (3-0).

Disability Access Commission (DAC)

The Board discussed the potential appointees to this Commission. Ms. Marshall explained the requirements necessary to be appointed to the DAC. Selectman Dash noted that the DAC does not meet frequently.

The Board moved: To re-appoint Mr. Mark Clark and to appoint Ms. Erica Zidel, Mr. Michael Lanza, and Ms. Emily Walsh to the Disability Access Commission.
The motion passed unanimously (3-0).

Educational Scholarship Committee (ESC)

The Board discussed the potential appointees to the ESC.

The Board moved: To re-appoint Ms. Julie Crockett and to appoint Ms. Emily Walsh to the ESC.
The motion passed unanimously (3-0).

Energy Committee

The Board discussed the potential appointees to this Committee.

The Board moved: To re-appoint Mr. Don Mercier and to appoint Ms. Jenny Marusiak to the Energy Committee.
The motion passed unanimously (3-0).

The Board agreed to send thank you notes to committee members who are resigning and have served a long time.

Historic District Commission (HDC)

The Board discussed the potential appointees to this Commission.

The Board moved: To appoint re-appoint Ms. Lauren Meier and Mr. Michael Smith to the HDC.
The motion passed unanimously (3-0).

Belmont Housing Trust

Ms. Marshall explained the function of the Housing Trust. The Board discussed the potential appointees to this Committee. It was noted that Mr. Mercier is serving on many other committees.

The Board moved: To re-appoint Ms. Tommasina Olson and Mr. Paul Rickter and to appoint Ms. Betsy Lipson the Belmont Housing Trust.
The motion passed unanimously (3-0).

Human Rights Commission (HRC)

The Board discussed the potential appointees to this Commission.

The Board moved: To re-appoint Ms. Seneca Hart and to appoint Ms. Sandi Gubin and Ms. Kathleen Curzie Gajdos the HRC.
The motion passed unanimously (3-0).

Information Technology Advisory Committee (ITAC)

The Board discussed the potential appointees to the ITAC.

No committee appointments were made at this time.

Land Management Committee for Lone Tree Hill

The Board moved: To re-appoint Ms. Lauren Meier and appoint Ms. Radha Iyengarto to the Land Management Committee for Lone Tree.
The motion passed unanimously (3-0).

Light Board Advisory Committee

No committee appointments were made at this time.

Local Emergency Planning Committee

Ms. Marshall explained the make-up of this committee. She noted that the group meets periodically and that there is an Emergency Plan in place. Selectman Paolillo requested that the Board be apprised of said Emergency Plan. Ms. Marshall replied that an Executive Session can be scheduled to review the Emergency Plan.

Permanent Audit Committee

The Board moved: To re-appoint Mr. Bob Keefe to the Permanent Audit Committee.
The motion passed unanimously (3-0).

Planning Board (PB)

The Board discussed the potential appointees to this Board. No committee appointments were made at this time. The Board will meet with PB Chair Allison on Monday and appointments will be explored at that time.

Recreational Commission

The Board discussed the potential appointees to this Commission.

The Board moved: To re-appoint Mr. Anthony Ferrante, Ms. Kathryn Jones, and Mr. Matthew Sullivan and to appoint Ms. Marsha Semuels the Recreation Commission.
The motion passed unanimously (3-0).

Registrars of Voters

The Board discussed the potential appointees to the Registrars of Voters. This group is coordinated through the Town Clerk's Office and is made up of a balance of people from the two major political parties: Democratic and Republican. Chair Williams reviewed the current members.

The Board moved: To re-appoint Mr. Robert McGaw to the Registrars of Voters.
The motion passed unanimously (3-0).

Shade Tree Committee

The Board discussed the potential appointees to this Committee. They also discussed the role of the Shade Tree Committee. It was noted that the Tree Warden works closely with this Committee.

The Board moved: To re-appoint Ms. Lucia Gates and Ms. Nancy Forbes and to appoint Ms. Kathleen Curzie Gajdos to the Shade Tree Committee.
The motion passed unanimously (3-0).

Traffic Advisory Committee

The Board discussed the potential appointees to this Committee.

The Board moved: To appoint Mr. Michael Lanza to the Traffic Advisory Committee.
The motion passed unanimously (3-0).

Vision 21 Implementation Committee (VIC)

The Board discussed the potential appointees to this Committee. No *new* committee appointments were made at this time. Selectman Dash suggested that the Board explore the mission of this committee and to contemplate the appointees. Selectman Paolillo suggested that the Chair (Ms. Natalie Leino) be contacted, as well.

The Board moved: To re-appoint Mr. Doug John to the Vision 21.
The motion passed unanimously (3-0).

Water Advisory Board

The Board briefly discussed potential appointees to this Board.

The Board moved: To re-appoint Mr. Frank French to the Water Advisory Board.
The motion passed unanimously (3-0).

Zoning Board of Appeals (ZBA)

Selectman Dash suggested that the Board explore the potential ZBA appointees more fully. The Board discussed the scope of the ZBA. Selectman Paolillo suggested that the Chair (Mr. Nicholas Iannuzzi) and the former Chair (Mr. Eric Smith) be contacted, as well.

The ZBA will be revisited on Monday.

Economic Development Advisory Committee (EDAC)

Selectman Paolillo raised the topic of revisiting the Economic Development Advisory Committee. The Committee's activities had been put "on hold" while its mission and scope was explored. Selectman Dash suggested having a Business Committee explore why Belmont is seen as "business unfriendly". The study would have a specific finding and end at the completion of the study. Selectman Paolillo noted that this is actually what the EDAC is charged with doing.

The Board briefly discussed issues relating to the EDAC, including charge, the number of members.

Town Administrator's Report

Ms. Marshall reported on the following items:

- **Belmont Center Driveway Closings** – Belmont Savings Bank and Public Works Department have been discussing the weekend closing times for the driveway in Belmont Center. A sign would be posted on Saturday afternoons noting that the driveway would be closed until Monday morning. Hopefully the closing could be allowed on a pilot/trial basis in August. The Board briefly discussed issues relating to this such as parking impact on Center businesses, pedestrian safety concerns.

Approval of Meeting Minutes

March 24, 2017 BOS Meeting

March 27, 2017 BOS Meeting

Chair Williams stated that the Minutes are extremely well written and excellent in nature. However, he noted that there are times when a section or two may not reflect exactly what was said. He asked about the overall Minutes review process. Ms. Gibalerio and Ms. Marshall explained the current process.

Chair Williams then provided edits to the Retirement Board (RB) section of the 3/24/17 minutes.

The Board moved: To approve the meeting minutes of 3-24-17, subject to Ms. Marshall reviewing the accuracy of the RB articles and reviewing an unanswered question by Superintendent Phelan.

The motion passed unanimously (2-0-1). Selectman Dash abstained, as he was not then a selectmen.

Chair Williams raised a question about a comment made by Selectman Paolillo in the March 27 set, pertaining to the Board of Survey discussion. This set will be approved at another date.

NEXT MEETINGS

Monday, July 31, 2017 at 7:00 p.m. Selectmen's Meeting Room Town Hall

Monday, August 7, 2017 at 7:00 p.m. Selectmen's Meeting Room Town Hall

The Board moved to adjourn the meeting at 10:39 a.m.



Ms. Phyllis Marshall, Interim Town Administrator