

Board of Health Meeting Minutes  
July 26, 2017

2017 SEP 12 AM 9:40

The Board of Health Meeting was called to order at 5:30 pm by Donna S. David, R.N., M.N., Chair. *Note: The public meeting was held at Savino's Restaurant, 449 Common Street, Belmont.*

Those present were Donna S. David, R.N., M.N., Chair; Julie C. Lemay, M.P.H., Vice Chair; David B. Alper, D.P.M., Member; Angela Braun, Health Director; Wesley B. Chin, Assistant Health Director; Maria Reddington, Clerk.

The Hearing for Number One Food Mart for a Tobacco Violation was called to order. Mr. Bisrat, an employee of Number One Food Mart, was present for the Hearing. Mr. Wesley Chin said Mr. Bisrat sold a tobacco product to a 17 year old minor, on June 27, 2017, during a tobacco compliance check led by Ms. Natalie Miller, Tobacco Control Program Coordinator. This was the second tobacco violation by Number One Food Mart within 24 months. Mr. Bisrat told Board Members that he was suffering from allergies at the time of the tobacco sale. He also said an identification verification machine has been ordered. Mr. Bisrat has been employed at Number One Food Mart for three months. Dr. Alper said the tobacco permit comes with responsibility to the owner. Ms. Lemay said she was pleased an ID machine has been ordered.

Board members voted 3-0 to suspend the sale of tobacco products at Number One Food Mart for 7 days beginning July 28, 2017. Mr. Chin reminded Mr. Bisrat that the tobacco products must be securely taped and out of the public sight.

Ms. Jessica Porter, Belmont Human Resources Director joined the meeting to discuss staff transition in the Health Department. The following is a summary of topics discussed:

- Ms. Porter said a job posting for the Health Director position will be posted internally for one week.
- Ms. Porter will research and compile data concerning the hiring of an Assistant Health Director versus the hiring of two Health Agents.
- Hiring two Health Agents would bring the restaurant inspections back to the department, rather than engaging consultant services.
- An experienced Health Agent(s) would be needed.
- OPEB is a consideration when weighing the benefits of hiring one person or two people.
- The timeline for replacement is a concern. Hire someone to "pinch" hit, such as a consultant.
- The Board of Health does not need structuring approval, only funding approval.
- Appoint a Board member to work with Wesley to bring in a temporary consultant.

The June 28, 2017 Meeting Minutes were approved by a vote of 3-0.

Board of Health Meeting Minutes  
July 26, 2017

The Bradford project was briefly discussed. Ms. Lemay will attend the public meeting on August 9, 2017.

The Receipts report was reviewed.

The Director's report was reviewed, with the following topics discussed:

- Housing court expansion.
- SAPC grant – Board members want Janet Amdur, Youth and Family Services Coordinator, to attend the meetings, and include a summary of the meeting in a report.
- Board members want all housing inspections to be conducted by two Health Dept. staff members.
- Well regulations.
- Food inspections available online.
- Ask the Summer Environmental Health Intern to work on an educational video about rats.
- Hynes Collision on Flett Road has made many adjustments to curb the odor nuisance being reported by a Slade Street resident.
- Day camps.
- Farmer's Market, require the food manager to be food safety certified.

The Assistant Director's report was reviewed, with the following topics discussed:

- The number of re-inspections at food establishments is high.
- The re-inspection done at Eastern Lamejun showed improvement.
- Belmont Café and Dunkin Donuts re-inspections were a challenge.
- Mr. Chin shared the positive comments he received from Food Inspector Jim Feeney concerning the re-inspections he did at Stonehearth Pizza, Comella's and Brueggers.
- Brianne Gray, Summer Environmental Health Agent, is extremely busy doing great work for the Town.

The Disease and Nurse's report was reviewed.

East Middlesex Mosquito Project update – 2 larviciding applications have been completed to date.

The Veterans' Services Officer report was reviewed. The Purple Heart Ceremony will be held Monday, August 7<sup>th</sup> at the Belmont Public Library.

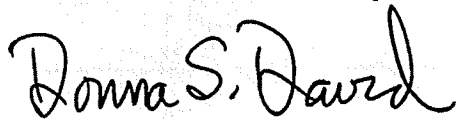
Board of Health Meeting Minutes  
July 26, 2017

There was no Animal Control Officer report available. Dr. Alper wants John to include patrol time in his schedule for Payson Park concert nights.

The next Board of Health Meetings will be September 11, 2017 at 5:30 pm, and October 11, 2017 at 5:30 pm.

The Meeting adjourned at 7:37 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Donna S. David". The signature is written in dark ink and is positioned above the printed name.

Donna S. David, R.N., M.N., Chair