

REQUEST FOR PROPOSALS
SOLID WASTE COLLECTION & TRANSPORTATION
WITH RECYCLING & YARD WASTE
BELMONT, MASSACHUSETTS

December 2, 2010

The Inhabitants of Belmont, a municipal corporation situated in Middlesex County, Commonwealth of Massachusetts, represented by its Board of Selectmen, will receive sealed Proposals for SOLID WASTE COLLECTION & TRANSPORTATION WITH RECYCLING & YARD WASTE, in the Belmont Department of Public Works Office, Homer Municipal Building, 19 Moore Street, Belmont, Massachusetts 02478, as specified herein, in said town until 3:00 P.M. on Thursday, January 6, 2011. The term of this contract is three (3) years from July 1, 2011, through June 30, 2014 with two (2) one (1) year options..

Both Proposals (one for Service and the other for Price) shall be in writing and be in two (2) separate, sealed envelopes, which envelopes shall indicate thereon:

One Envelope: Service Proposal for Solid Waste Collection & Transportation with Recycling & Yard Waste in Belmont, MA, **addressed to the Solid Waste Service Review Committee**, with the name and address of the bidder indicated on the sealed envelope.

One Envelope: Price Proposal for Solid Waste Collection & Transportation with Recycling & Yard Waste in Belmont, MA, **addressed to the Solid Waste Price Review Committee**, with the name and address of the Bidder indicated on the sealed envelope.

BOTH PROPOSALS MUST BE RECEIVED BEFORE 3:00 PM on Thursday, January 6, 2011 in the Belmont Department of Public Works Office, Homer Municipal Building, 19 Moore Street, Belmont, MA 02478.

The Service Proposals will be opened and evaluated by the Solid Waste Service Review Committee on behalf of the Board of Selectmen, and the Price Proposals will be opened and evaluated by the Solid Waste Price Review Committee on behalf of the Board of Selectmen. Any proposal received after the time and date specified, or not clearly marked, will not be considered and will be returned unopened.

Specifications for the work with the required price forms, service proposal forms, form of contracts and bonds may obtained FOR A NONREFUNDABLE CHARGE OF \$50.00 (cash or check payable to the Town of Belmont) at the Belmont Department of Public Works Office, Homer Municipal Building, 19 Moore Street, Belmont, MA 02478. All Proposals must be on said forms, filled out completely, and must be signed by the bidder with his business address. Any questions concerning the Request for Proposals (RFP) for "Solid Waste Collection and Transportation with Recycling and Yard Waste" shall be submitted in writing to the Belmont Department of Public Works, 19 Moore Street, Belmont, MA 02478, on or before 4:00 PM Monday, December 13, 2010. There will be a pre-bid opening meeting at 10:00 AM on Friday December 17, 2010 in the Belmont Town Hall, Conference Room #2, 455 Concord Avenue, Belmont MA.

Each Price Proposal must be secured by an accompanying deposit in the amount of five (5%) percent of the total bid payable to the Town of Belmont, in the form of a bid bond, cash, or certified check drawn on, or a treasurer's or cashier's check issued by a responsible bank or trust company. Bid Bonds shall be in a form satisfactory to the Awarding Authority, with a surety company qualified to do business in the Commonwealth of Massachusetts, and conditioned upon the faithful performance by the principal of the agreements contained in the Proposals.

The bid deposits of all the bidders will be retained until the specific contract has been duly executed, and then returned, or if no award is made, then at the expiration of ninety (90) calendar days.

Belmont is an equal opportunity employer and participates in the Women/Minority Business Enterprise Program and bidders should comply with the provisions thereof.

Attached hereto are the Minimum Wage Rates to be paid for this project as established in accordance with General Laws, Chapter 149, Sections 26-27D, as amended. Employers must submit weekly payroll records to the Awarding Authority for all employees who have worked on the project.

The term of the contract will be for five (5) years from July 1, 2011 through June 30, 2016. Bidders are encouraged to bid on all items they can provide. Preference will be given to a company which can effectively provide all of the services requested by the Town. The Town reserves the right to award items to separate contractors.

The Contractor shall furnish, at the time of the award of the contract, a Performance Bond in the sum of one hundred (100%) percent of the first fiscal year's total bid with a surety company as surety, acceptable to the Belmont Board of Selectmen, and duly authorized to do business in the Commonwealth of Massachusetts, for the faithful performance of this contract. Said bond(s) shall be executed yearly, shall be obtained prior to the commencement of the second and third years of the contract or any other extensions thereof and shall be a condition precedent to the continuation of the contract and each and any renewal thereof. The contract will be cancelled if funds are not appropriated or otherwise made available to support the continuation of the agreement after the first year.

The provision of solid waste and recyclables collection services are exempt from the Chapter 30B bid process and this document, while resembling certain portions of the 30B process, is not intended to comply with the 30B process. Furthermore, the Town reserves the right to offer contracts to other than the lowest bidder and to negotiate prices with any bidder. The Belmont Board of Selectmen reserves the right to reject any or all Proposals and to make the award as may be determined to be in the best interests of the Town of Belmont.