

**Town of Belmont, Fire Stations Building Committee RFP**

**LEGAL NOTICE:**

**REQUESTS FOR PROPOSALS:**

The Town of Belmont, acting through the Fire Stations Building Committee, seeks proposals from qualified consultants for design services for construction of two Fire Stations with a combined estimated total project cost of \$9,900,000. Proposer services will include complete design services: site investigation, schematic design completed by January 15, 2004, and thereafter, contingent upon additional funding, design development, construction documents, independent cost estimating, bidding, public representation, construction administration and supervision, state, and all other code compliance and building commissioning and close-out.

The Town is interested in technologies and design that address energy efficiency, including efficient thermal envelopes, efficient space and water heating, lighting, controls and monitoring, indoor environmental quality, pollution reduction, worker and occupant safety, air cleaning, and humidity control.

Request for Proposal forms will be available at the Board of Selectmen's Office, Belmont Town Hall, 455 Concord Avenue, Belmont, Massachusetts 02478, telephone (617) 489-8213. The procedure for awarding design services contracts will be in accordance with M.G.L. Chapter 7, Section 38A ½ to 38O and 39A.

The deadline for submitting sealed proposals is 11 a.m. on October 10, 2003. Selected candidates will be scheduled for interviews between October 16, 2003 and October 24, 2003. Firms are requested to submit 11 copies of the Proposal to the Fire Stations Building Committee c/o Melvin A. Kleckner, Town Administrator, 455 Concord Avenue, Belmont, MA 02478. Only four copies of the Proposal need be submitted if the firm provides its Proposal in PDF format on CD Roms.

The fee for the requested services will be negotiated. The Town of Belmont reserves the right to accept or reject any or all proposals without cause if it is in the best interests of the Town to do so.