



# TOWN OF BELMONT

## OFFICE OF PLANNING & BUILDING

Homer Municipal Building, 19 Moore Street  
BELMONT, MASSACHUSETTS 02478  
Telephone: (617) 993-2650

### DRIVEWAY APPLICATION

Date: \_\_\_\_\_

Location: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Owner Signature: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Contractor Signature: \_\_\_\_\_

**Check one:**

- Replace Existing Driveway (no change to existing dimensions)**
  - Provide photos showing existing driveway location
  - No Fee
  - Upon Office approval a Street Opening Permit\* is required from DPW (617-993-2680)(First Floor Homer Building. Allow 5 days for processing)
  
- Expand Existing Driveway (adding to existing dimensions)**
  - Provide Certified Plot Plan showing new driveway limits and zoning compliance
  - Submit a check payable to "Town of Belmont" in the amount of \$50.00.
  - Upon Community Development approval Street Opening Permit\* required from DPW(617-993-2680)(First Floor Homer Building. Allow 5 days for processing)

*\* Fee applies as determined by DPW*

**For Office Use Only**

	REQUIRED	EXISTING	PROPOSED	DECISION
Min. Open Space				

Notes:

Inspector: \_\_\_\_\_

Date: \_\_\_\_\_

DATE: \_\_\_\_\_  
Approved

\_\_\_\_\_  
Ara Yogurtian  
Building Commissioner

Cc: Department of Public Works - Highway Division

Revised: 09/21/2023